

# BOURNVILLE HARRIERS

## CLUB COMMITTEE MEETING MINUTES

Date of meeting: Wednesday 13<sup>th</sup> April 2022

Time: 7.30pm

Meeting chaired by: Xenofon Gogouvis (via zoom)

Notes taken by: Claire Daniels

### 2022/2023 Committee

Name	Committee Roll	Present
Xenofon Gogouvis (XG)	Club Chairperson	Zoom
Imogen Peck (IP)	Club Vice Chairperson	Yes
Claire Daniels (CD)	Club Secretary	Yes
Mike Woodhall (MW)	Club Treasurer	Apologies
John Cheel (JC)	Membership Secretary	Yes
Grace Ball (GB)	Ordinary Member	Yes
Faith Lucas (FL)	Ordinary Member	Yes
David Mountford (DM)	Head Coach	Yes
Dave Powner (DP)	Race Events Co-ordinator	Yes
VACANT	Communications Officer	VACANT
Helen McGettrick (HM)	Team Manager Womens XC	Absent
Tom Bunn (TB)	Team Manager Mens XC/RR	Yes
Jude Glynn (JG)	Team Manager Womens Road Relays	Yes
Grant Newman (GN)	Membership Development Co-ordinator	Yes
Sara Hewison (SH)	Kit Secretary	Apologies
James Evans (JE)	Social Secretary	Yes
Linda Goulding (LG)	Co-opted Committee Member	Yes

### Agenda for Wed 13<sup>th</sup> April 2022

**1. Welcome/Attendance/Approve minutes/Review action points (XG/CD)**

Apologies received from MW and SH

**2. Membership update (JC)**

JC - 73 renewals so far including 3 lapsed members and 5 new members. Suggested an email reminder end of Apr/start of May

### **3. Finance update**

MW Sent in the following: We have just over 12.5k in the bank. Money from renewals/new members starting to come in. We are up to date on all payments

XG to be updated on the finance report. XG Suggested setting yearly budget with MW.

DM Asked about budgets for coaching recruitment and kit

LG has a template for the budget that can be sent to MW – Action point

### **4. Club training and coaching**

DM – look at adding an extra coach as the year goes on.

DM – Concerns over Tuesday group – started with 31 trials, attendance has been in decline all the way down to 5 runners at some weeks. DM Had surveyed runners about start times and IP has suggested that time of session could be a reason why our numbers are down.

DM – Way to refresh attendance, availability of track – 2 options use Abbey stadium/ find our own track or ask to join BRAT on their session at the University.

Subcommittee to be set up to pursue our own track – DM, IP, TB, DP.

DP- Has suggested that the weekly session are referred to as Tuesday reps and Thursday reps rather than fast or slow as the Thursday reps are mixed pace

JC – to send the weekly club runs that will be summer routes from start of May. No club run on BH Monday coming up (Monday 18<sup>th</sup> April)

### **5. Team Managers**

TB – Mens RR Masters – has put a reserve in each team, XG to Speak to MW about directly billing the RR to the club as opposed to the managers paying the fee then being refunded. LG to suggest options – Action point. TB and JG to both speak to MW.

### **6. Social events**

JE – Will organise a cheering station for the Birmingham half/10km that is on the course for both distances – JE to advertise location. Will also Arrange a meet at The Sack of Potatoes in town directly after the race and then back to the Attic Brewery opposite Bournville station. Action point – JE to promote the cheering station

### **7. Club calendar (HM)**

Xmas party room is booked for sat 3<sup>rd</sup> Dec

Approached RHP – can only have the room on Tuesdays 7.45PM or Thursdays 8.15PM for AGM Woodlands Park Hall not available in week due to nursery in the week. CD to explore further options.

XG – All dates or events to be sent into XG and CD so we can organise a calendar.

## 8. Race Events (DP)

DP – General calendar race dates are Yacht handicap 5k – Easter, Killer mile – July, Tour of Bournville – August, Leafy – Sept/Oct, PJ Pursuit – December

DP – Royal Yacht handicap for this year (2<sup>ND</sup> & 3<sup>RD</sup> June) – Jubilee weekend, DP to organise

DP – Leafy is booked for 19<sup>th</sup> September (Sunday)

DP – to speak to Sue Ward to confirm her interest in being involved in the Tour of Bournville this year. An alternative event may be considered.

John Enright Parkrun at Cannon Hill Park, Suz West has the run organised, just giving page has been set up, Suz West will need some tables and teal bunting for the event. (7<sup>th</sup> May) LG to check for what stock we have in the cupboard.

XG/JC – Email to be sent to all members to promote the John Enright Park run – no other training sessions will be held that day (i.e., Cofton or Saturday reps)

## 9. Beginner's course (GN/All)

GN – Looking for dates to run a beginner's course, GN would like to complete coach course first. LG – Need to get the right number of coaches, leaders, and volunteers to runners to organise it safely.

Alison Davies may be able to assist the beginners, LG to approach Alison to see if she can volunteer.

GN/SH/DM and to organise beginners, ensuring we have correct ratio of volunteers to runners - and coaches to oversee training to reduce risk of injuries. To be further discussed in the May meeting

## 10. Member benefits and wellbeing, inc. kit and health provisions

SH advised that her first kit night was a success

## 11. Communication and Recognition, inc. club promotion, awards and MoTM (XG/all) 1 mins

MoTM for March and April agreed.

LG – not rolling MoTM nominees over – agreed on a month-by-month basis, agreed in the room.

XG – Deadline to be set for MoTM. TB suggests it is included in the Friday post

JG/DP – To collate teal targets – DP to send spreadsheet across to JG to help collate data

TB – will send across XC race dates and suggestions for Teal targets to JG/CD

## 12. Club governance and development, inc. AGM and committee roles

DP – Comms role – TB has suggested approaching Lorna Al – Ani, TB will approach and ask

DP – Need a volunteer to receive messages etc from social media, IP and GN to help monitor the Facebook messenger group.

JC is happy to do the website posts. TB asked if we could use emails to advertise RR and XC events – not just social media.

DP – Change of email addresses for committee, new email addresses created for new committee members, email addresses to be changed to cut spam. DP will change email addresses and TB to notify Midland Counties MCAA

XG – Subcommittee to be set up for SWOT analysis, Member's survey to be sent out twice a year with more targeted questions at the targeted audience as suggested by TB. XG/LG/DP to be on subcommittee and arrange.

### 13. AOB

DP – Will now advertise new committee. CD to chase Steve Doswell for AGM Minutes.

IP – Male welfare officer needed, TB to approach Mike Podmore for the Role.

TB – looking for a vice captain role in case of emergency.

TB – Tents for XC, TB to get a quote on tent and suitable trolley

JC – Bham 10km place still available – need to get it advertised on FB, CD to advertise the place – deadline by Sunday and run a wheel of fortune video to select winner

JC - VLM – No club places available.

Date and timings of Committee meetings to be discussed further at the next meeting so that an outcome agreeable to all can be reached

CD – Approach RHP and find out if we can have the room in an earlier time slot on Mondays and report back.

#### **Action points Summary:**

- XG/JC to compose and send email out promoting the John Enright Parkrun
- DP to send a template to JG for collating Teal target data
- TB to send XC and other race suggestions into JG & CD for Teal targets
- TB to approach Lorna Al-Ani for the Comms role
- DP to change the committee email addresses with TB to notify MCAA of changes
- TB to approach Mike Podmore for Male Welfare officer's role
- TB to obtain a quote for event tent and suitable trolley