

# Bournville Harriers

## Annual General Meeting Minutes

25th March 2021

### 2020-2021 Committee

Name	Role
Rhian Littlewood (RL)	Club Chairperson
Imogen Peck (IP)	Club Vice Chairperson
Lin Goulding (LG)	Club Secretary
Mike Woodall (MW)	Club Treasurer
John Cheel (JC)	Membership Secretary
Dave Powner (DP)	Ordinary Member
Ian Foreman (IF)	Ordinary Member
Suz West (SW)	Head Coach
Sue Ward (SW)	Race Events Co-ordinator
Charlie Hurd (CH)	Communications Officer
Helen McGettrick	Team Manager Women's Cross-country
Ian MacKenzie	Team Manager Men's Cross Country
Xenofon Gogouvitus (XG)	Team Manager Men's Road Relays
Jude Glynn (JG)	Team Manager Women's Road Relays
Stewart Crowton	Membership Development Co-ordinator
Claire Daniels (CD)	Kit Secretary
Kristy Mabbett (KM)	Social Secretary

Meeting Chaired by Rhian Littlewood

Minutes recorded by Linda Goulding

## Attendance

Alan West	James Gittins	Rachel Hursey
Alice Smyth	Jennifer Arnold	Rebecca Jones
Alison Davies	Jo Green	Rhian Littlewood
Andy Hoole	John Cheel	Rich Shearing
Barrie Roberts	John Mckeon	Richard Davies
Charlie Hurd	Jon Seadon	Sam Weaver
Claire Daniels	Jude Glyn	Sara Hewison
Clare Mullin	Katie Roberts	Selwyn Blyth
Dave Ellis	Kayleigh Chapmalin	Sharon Newman
Dave Powner	Kevin Peace	Simeon Whiting
David Mountford	Kristy Mabbett	Simon Newman
Emma Hawkey	Laura Gale	Stacey Marston
Emma Hopkins	Linda Goulding	Stephanie Allen

Fiona Barker  
Fran Garcia  
Grant Newman  
Guy Marston  
Helen Clayton  
Helen McGettrick  
Ian Forman  
Ian Mackenzie  
Ian Reynolds  
Jaeda Goodman  
James Ashley

Lorna Al Ani  
Lynda Batchelor  
Marianne Hensman  
Mathilde Housley  
Mike Podmore  
Mike Woodall  
Miriam Stevens  
Nicola Mann  
Nicola Morris

Stephen Gray  
Steve Doswell  
Stewart Crowton  
Sue Ward  
Suz West  
Suzanne Bunn  
Tim Hodges  
Tom Bunn  
Tom Kirby  
Tom Robinson  
Xen Gogouvitis

## Apologies Received

Anna McManus

## Agenda

1. Review of 2020 AGM minutes
2. Chairperson's Report
3. Treasurer's Report
4. Membership Secretary's Report
5. Head Coach Report
6. Membership Rate 2021/22
7. Committee Elections
8. Any Other Business

### • Review of 2020 AGM Minutes

- Vote to adopt last year's minutes
  - Proposed: Rhian Littlewood
  - Seconded: Linda Goulding

2020 AGM minutes Voted as accepted by the majority of club members attending the Zoom AGM

### • Chairperson's Report

Thank you for attending the virtual AGM its lovely to see everyone's faces, there are a few housekeeping points please mute your mic unless you want to speak, if you want to speak please raise a hand, if we miss this please do unmute yourself and speak, if you have joined via a phone or iPad please check that your name is displayed so we know who has joined the meeting, similarly if you have joined as a pair please change your name to reflect both of you or put a note in the chat, if you have joined together you can only have one vote or find a second device.

Let me introduce the virtual top table, my name is Rhian and I am the club Chair, joining me at the top table is our Vice Chair Imogen, Club Secretary Linda, Treasurer Mike and Helen who is co-hosting the meeting.

Now onto the reports, it's a slightly slimmed down version this year as normally we would hear from the team Managers which we won't do this year as there have been few events for the team Managers to lead us through.

It's hard to know where to begin really with the last 12 months, I remember a year ago when we had our last AGM and it was really only a week to 10 days before the AGM that it became clear that we were not going to be able to meet in person and that we would have to revert to holding the AGM online, back then this was still quite new to most people and we had a flurry of activity and messages with the committee working very hard to set up an online AGM, at the time there were concerns about what happens if people don't know how to join and it's clear that a year on we are all extremely accustomed to using zoom and very

few directions or instructions were needed to get everyone online this time. I certainly never expected that the year that I spent as Chair I'd spend talking to you predominantly by speaking into my iPad and posting it on YouTube. That said I think it's been a really positive year for the club in many ways, I would like to express my huge thanks to all the committee who have worked incredibly hard, as we go through the elections we will come on to some of the individuals who have been instrumental in making the club work this year, also to the coaches who've worked incredibly hard led by Suz West, every single one of the coaches has put in a huge amount of effort and that's been a really important part of how we've managed to keep the club together. I think it's been pretty tough for all of us and it's been tough to sustain a sense of community and we've all had different challenges in our lives outside of running to deal with as well, but I think we have done the absolute best that we could have done, we still have a really strong sense of community and I'm really proud to be part of that, I am hoping that at some point during this year we will be able to get back to something more like normality, and we've already planned our first live event the yacht handicap in a couple of weeks' time, although we are limiting it to very small numbers and it won't be quite like normal but it is a tiny step back towards normality and I do hope that later in the year we can go back to our club sessions and see each other in person more frequently.

- **Treasurers Report (Based on draft accounts)**

Membership subscriptions were down on the previous year at approximately £7.3k. This is partly due to the discount applied to the membership fee due to the pandemic.

Income this year in regard to the Leafy 10k was £1,260 with costs of £977. The income includes a refund of £114.48 with Running Imp.

Kit sales were lower at £0.5k compared to £3.5k last year.

A payment for rent was made to Rowheath of £1,200 for rent. Down from £2,671 last year as facilities were not available for most of the year. But we did use facilities to some extent

Expenditure for the affiliation fees for England Athletics remains just over the £3k mark. Down from £4k last year.

Confirmed that a surplus in the year of £615 was achieved.

Also confirm strong closing balance of £12K going forward.

- **Membership Secretary's Report**

This year has obviously been unusual, with the only club activities in the last year being reps in bubbles, when permitted. We have therefore had a smaller membership take-up this year with currently 201 members as against 252 this time last year. It is my hope that many of those who didn't renew this year, will renew in 2021-22.

In spite of the difficulties, we have recruited 18 new members in the last 12 months.

Please ensure that your email address and postal address are up to date on the EA website, as these are what we use to get in touch with you. Please let me know if you would like me to update them for you.

- **Head Coach Report**

Firstly I want to thank the coaching team for all their hard over the last year. As coaches we sign up to work on a rota system taking a flat or hill session every 3 to 4 weeks, this last year our coaches have adapted taking on bubbles – the EA recommended guideline is 1 coach to 12 athletes. At one point we had over 90 members in bubbles, this number is far higher than the number we had coming to Thursday night reps. The bubbles themselves have been continually disrupted with the lockdowns and tiers systems, this did not stop our coaches, who committed to their bubble and kept in contact with them, set rep sessions and kept them motivated.

In fact Bournville Harriers led the way with bubbles where other clubs followed, other clubs contacted me to ask how we had set the bubbles up and seek advice.

The coaching team in the very first lockdown put out reps sessions and a strength session, we maintained this for over 6 months stopping once people were no longer interacting with the sessions because the bubble had been established.

The coaches have gone above and beyond what has been asked of them, we've had two coaches coaching whilst pregnant and coaches taking bubbles in their dinner breaks, during this time the coaches were also coping with lockdown and the impact of Covid.

The coaching team had to make sure we were Covid secure, this meant added work of risk assessments, health questions, social distancing, and manoeuvring around the general public.

We currently have 19 coaches, 4 of whom have joined the coaching team over the last year, unfortunately the LIRF course has had to be put on hold; however one coach has almost finished, and another will be starting in April, the new coaches will be able to complete their LIRF's moving forward, we also have one coach affected by delays on a CIRF course but again this will be continued once restrictions are lifted.

Over the last year we have also seen the introduction of the App to sign up to the Cofton sessions, Sean Rose has been trialling this and that will continue moving forward.

Anyone who would like to sign up to a bubble please email the Head Coach, the email address can be found on the website

I will now be stepping down as Head Coach and passing the baton on, I've led us through the pandemic and will now let someone else lead us back to some sense of normality

- **Membership Rates 2021/22**

- **BvH Membership Rates summary 2020/21**

- Renewing member £60.00
- Renewing member student / retired £50.00
- New member supplement £15.00
- Renewing joint membership £102.00
- Renewing family triple membership £119.00
- New member 6-month rate £55.00
- Beginner's discount £20.00
- 2<sup>nd</sup> claim discount £16.00

RL - The proposed membership rates for 2021/22 are consistent with previous years, RL details the individual membership rates.

- Proposed membership rates for the 2021/22 year voted as accepted by the majority of club members attending the Zoom AGM (97% in favour)

- **Committee Elections**

- Current Committee stands down
- Committee election open

RL – 8 committee members are standing down this year, Linda Goulding is standing down as Club Secretary after 7 years on the committee in various roles, Linda will be a huge loss to the committee, and I would like to thank Linda for her years of service and incredible support to me as Chair and to multiple previous Chairs. Suz West is also standing down as Head Coach after an incredibly tough year with a huge amount of challenge that Suz has absolutely risen to as she described in her speech, Suz has made this year for Bournville Harriers the bubbles were an integral part of what we have done. Sue Ward is standing down as Race Events Co-ordinator after putting on an incredibly successful Leafy for us the year before last as well as the virtual Leafy this year and numerous other events including re-energizing the Tour of Bournville, we do hope to hold the Tour of Bournville this year and Sue has kindly offered to organise this which will be extremely valuable for the committee. Dave Powner and Charlie Hurd are stepping down from their current roles as Ordinary Member and Communications Officer, but I am pleased to say they will be standing for other roles on the committee, both have provided enormous support this year, Dave has been instrumental in some of our virtual events and provided some incredible entertainment via videoing his own participation. Charlie has had a tough job this year, maintaining communications with the club whilst we have been in lockdown has been absolutely essential to keep everyone involved, thanks to Dave and Charlie for your support this year. Ian Foreman is stepping down as Ordinary Member and also supported Kristy in the social role for a while, it's been a challenging year and to be on the committee in any role giving support has been incredible throughout so thank you again, and likewise to Ian Mackenzie as Cross Country Team Manager, it's been a slight strange year to be a team manager with little going on but going back to the previous year Ian stepped in to take on the role and kept the men's team in shape again thank you very much. And finally Kristy Mabbett is stepping down as Social Secretary, Kristy has managed the social side of the club in a year when socialising has not been allowed and there's been very little we can do, I think we all have fond memories of the advent quiz and casting our minds back a little further the bake sales and bingo enjoyed over the summer, Kristy's contribution hugely added to the club this year so thank you very much.

That brings us to the first election of members who are re-standing, firstly I will ask is there anyone who wants to stand for any role on the committee who hasn't yet put themselves forward. (None)

**.1. Committee members to re-stand (other nominations and/or objections none)**

- Imogen Peck Vice Chairperson
- Mike Woodall Treasurer
- John Cheel Membership Secretary
- Helen McGettrick Team Manager Women's Cross Country
- Xenofon Gogouvitus Team Manager Men's Road Relays
- Jude Glynn Team Manager Women's Road Relays
- Stewart Crowton Membership Development Co-ordinator
- Clare Daniels Kit Secretary

The majority of club membership attending the Zoom AGM voted in favour of the committee members re-standing

**.2. Club Secretary**

- Nomination: Steve Doswell
- Proposed: Lin Goulding
- Seconded: Clare Mullin

The majority of club membership attending the Zoom AGM voted in favour of the proposed candidate

**.3. Ordinary Member**

- Nomination: Sara Hewison
- Proposed: Dave Powner
- Seconded: Alison Davies

The majority of club membership attending the Zoom AGM voted for the proposed candidate

**.4. Ordinary Member**

- Nomination: Alice Smyth
- Proposed: Rhian Littlewood
- Seconded: Richard Shearing

The majority of club membership attending the Zoom AGM voted for the proposed candidate

#### **.5. Head Coach**

- Nomination: David Mountford
- Proposed: Suz West
- Seconded: Lorna Al-Ani

The majority of club membership attending the Zoom AGM voted for the proposed candidate

#### **.6. Communications Officer**

- Nomination: Dave Powner
- Proposed: Charlie Hurd
- Seconded: John Cheel

The majority of club membership attending the Zoom AGM voted for the proposed candidate

#### **7.7 Team Manager Men's Cross Country**

- Nomination: Sam Weaver
- Proposed: Ian MacKenzie
- Seconded: Stacey Marston

The majority of club membership attending the Zoom AGM voted for the proposed candidate

#### **7.8 Social Secretary**

- Nomination: Charlie Hurd
- Proposed: Kristy Mabbett
- Seconded: Suzanne Bunn

The majority of club membership attending the Zoom AGM voted for the proposed candidate

RL - We do have a vacancy for Race Events Co-Ordinator, we don't have a nomination for this at present, anyone who would like to stand is welcome to put themselves forward, as Race Events Co-Ordinator can be a relatively demanding job with the Leafy to organise we don't expect to fill this role tonight unless you are very sure so no snap decision is made, if you are interested please get in touch with me or one of the committees after tonight and we can deal with this vacancy separately.



- **Any Other Business**

- RL – no formal AOB has been submitted in writing as required before the meeting, we will pause to see if anyone has any AOB to raise now (None)

# Meeting Closed