

# Bournville Harriers

## CLUB COMMITTEE MEETING MINUTES

Monday 8<sup>th</sup> November 2021, 8.45pm

Held at Rowheath with some members joining via Zoom  
Meeting chaired by Rhian Littlewood.

2021-2022 Committee Members

Name	Role	
Rhian Littlewood (RL)	Club Chairperson	
Imogen Peck (IP)	Club Vice Chairperson	
Steve Doswell (SD)	Club Secretary	
Mike Woodall (MW)	Club Treasurer	
John Cheel (JC)	Membership Secretary	
Alice Smyth (AS)	Ordinary Member	-
Sara Hewison (SH)	Ordinary Member	
David Mountford (DM)	Head Coach	
<i>Vacant</i>	Race Events Co-ordinator	
Dave Powner (DP)	Communications Officer	
Helen McGettrick (HM)	Team Manager Women's Cross Country	
Sam Weaver (SW)	Team Manager Men's Cross Country	
Xenofon V. Gogouvitis	Team Manager Men's Road Relays	
Jude Glynn (JG)	Team Manager Women's Road Relays	
Stewart Crowton (SC)	Membership Development Co-ordinator	
Claire Daniels (CD)	Kit Secretary	
Charlie Hurd (CH)	Social Secretary	

### November Minutes (note format of new standing agenda)

1. **Apologies/Approve minutes** from last meeting (RL/SD) Minutes approved.
2. **Club training and coaching** (DM) The new format programme is up and running,. It will take time to build up numbers for some sessions but it was readily recognised that it's good to present a diverse range of training. Response from coaches has been enthusiastic. The next step is to centralise session planning, tying in with risk assessments.
3. **Race Events** (RL/All) **Leafy 10K**: 16 Oct was confirmed for the 2022 Leafy 10K. However, this was later dropped as the regular chip timing provider is unavailable. A mid-September date may be the only realistic alternative with this provider (18<sup>th</sup> Sep later confirmed). Initial allocation of responsibilities: DP: Timing. RL: Medical cover. SD: Licensing. **'Twixmas'** club members-only event date fixed for Tues 28<sup>th</sup> December. DP/IP offered to organise it.
4. **Road Relays update** (JG/XG). Nothing to report.
5. **Cross Country update** (SW/HM) Discussed possibility of organising coach travel for future events where members are representing the club. This would avoid competitors needing to drive what can be considerable distances before and after races and also bearing the costs of

- fuel. A decision will be taken once financial impact is understood. SD/MW will prepare a cost study.
6. **Social events** (Christmas party plans) Preparations are well in hand, with 30 tickets so far. Some awards will be presented in person on the night. Existing trophy holders will be contacted and trophies collected in time for the party and to be engraved where necessary. Raffle prizes were needed and some commitments to donate prizes were made in the meeting.
  7. **Membership update** (JC) Currently 181 paid-up members.
  8. **Finance update** (MW) Bank balance currently stands at c.£17,000. MW has arranged for the club tax return to be completed. Payments to RHP were discussed, now that BvH is beginning to use services again – we would prefer to pay by DD rather than one-off payments. DM was also advised to feel free to book rooms for coaching team meetings.
  9. **Club development** (SD) SD outlined a proposed approach to enable the committee to consider the club's onward development and future aspirations. It was agreed that this should be a separate discussion from the monthly club committee meetings. It would also be repeated periodically. SD will poll the committee to find a suitable date and time.
  10. **Communication and Recognition**, inc. club promotion and MoTM (DP/RL) Sam Pretlove was nominated and unanimously endorsed as MotM.
  11. **Club calendar** (SD) The club and especially the committee would benefit from a calendar of key activities including team fixtures and popular races. Committee members were asked to send key dates to SD. RL would also like the club to restart Teal Targets, from Feb 2022.
  12. **AOB** (All)
    - a) **Committee succession planning:** We need to start planning now. It would be good to attract some of the club's newer members onto the committee, perhaps beginning by inviting them to sit in on an open committee session early in the new year. Present committee members who wish or need to stand down are asked to think about who might succeed them and to discuss it informally with potential candidates.
    - b) **Beginners:** IP has been directing people to the 9am Saturday session as an informal 'beginners' session. This is also suitable for any potential members who may feel reluctant to run with us on our full Monday routes. DM supported this and would inform Jon Seadon.
    - c) **Time/format of committee meetings:** Several committee members have said that 9pm is too late. We will revisit this. However, it was generally felt by those who took part in this hybrid meeting that the mixed format had worked well and we should consider using it again.
    - d) **Recognition for coaches:** DM advised that he continues to look for ways to offer recognition to our coaches. Ideas discussed included subsidised membership, customised kit, a dedicated social event, possibly with external speakers. To be decided.
    - e) **Provisional date of next meeting:** Mon 13 December (since switched to Wednesday 15 December at 7.30pm, purely on Zoom in light of renewed Covid restrictions).