

Bournville Harriers

MINUTES OF CLUB COMMITTEE MEETING

Held via Zoom on Monday 11th October 2021.

Meeting chaired by Rhian Littlewood.

Minutes taken by Imogen Peck.

Attendance:

Name	Role	
Rhian Littlewood (RL)	Club Chairperson	✓
Imogen Peck (IP)	Club Vice Chairperson	✓
Steve Doswell (SD)	Club Secretary	-
Mike Woodall (MW)	Club Treasurer	✓
John Cheel (JC)	Membership Secretary	✓
Alice Smyth (AS)	Ordinary Member	-
Sara Hewison (SH)	Ordinary Member	✓
David Mountford (DM)	Head Coach	✓
<i>Vacant</i>	Race Events Co-ordinator	-
Dave Powner (DP)	Communications Officer	✓
Helen McGettrick (HM)	Team Manager Women's Cross Country	-
Sam Weaver (SW)	Team Manager Men's Cross Country	✓
Xenofon V. Gogouvitis	Team Manager Men's Road Relays	✓
Jude Glynn (JG)	Team Manager Women's Road Relays	✓
Stewart Crowton (SC)	Membership Development Co-ordinator	-
Claire Daniels (CD)	Kit Secretary	-
Charlie Hurd (CH)	Social Secretary	✓

Apologies

Steve Doswell * Alice Smyth * Stewart Crowton * Helen McGettrick * Claire Daniels * Charlie Hurd

APPENDIX: Previous outstanding actions and current position

Topic	Owner	Action	Current position
SWOT review	SD	Loss of pace runners addressed via new training programme. Revisit SWOT once we have fresh insights via a member survey.	Decide scope and timing of member survey. Incorporate insights from SWOT review into new 'Club development' agenda item .
Wellness Coordinator		Need a male candidate.	OUTSTANDING. SD will check role requirements.

1. **Minutes from the September meeting:** Approved. Apologies listed above.
2. **New club training programme – early progress/feedback:** The programme has started well, with c.60-70% attendance, which is good for marathon season. Lots of PBs this weekend. Mainly running sessions for the two Tuesday groups together; this is working well. There was potential for new people to join the groups, via Dave's group initially. Unresolved issue over whether we will need to drop people out of the groups if we reach capacity – this will need to be reviewed. XG noted that from the participants' point of view the programme has been very competitive and those who take part push themselves. DP confirmed that he will now be offering a Wednesday lunchtime session. CH raised the possibility of track sessions - DM to look into possible venues and locations with Tom Bunn (**Action: DM**).
3. **Race Events - Leafy 10K outcome/feedback/lessons learned:** Lots of positive comments and emails re: organisation and goodie bags. Next year's date discussed, also with an aim to try and avoid a clash with Road Relays/London Marathon. Agreed on 16th October unless evidence that Great Birmingham Run is likely to go ahead in autumn as well as spring (Update: Great Birmingham Run date confirmed as 1 May. No autumn Birmingham event in Great Run org's 2022 calendar). Learning points for next year: 1) to have back up medical cover. DP noted Sophie (?) was keen to provide medical cover in future; 2) We ran out of water – 300 bottles wasn't enough. Need to increase supply for next year.
4. **Road Relay update:** RRs took place. Fielded three women's teams. Concern expressed about people who withdraw with limited notice/no good reason. Ways to address this discussed including reminders and possibly charging people for missed races.
5. **Cross Country update:** A stronger sign-up for the women's team than for the men's but a lot of the faster men have signed up.
6. **Christmas party plans:** Date: Fri 3rd Dec. Everything booked (room, food, DJ). Will start advertising in the week ahead. Food cost will be £6 per head, so looking at £10/ticket. Agreed that awards will be presented at the party.
7. **Membership update:** 179 paid-up members.
8. **Finance update:** Discussion of access to facilities at Rowheath and the need to speak to Catherine White about using these and returning to rent and access (Update: SD already in dialogue with RHP about this).
9. **AOB:**
 - Member of the Month – RL will get this back into a regular cycle.
 - Recognition for coaches – DM would like to do something to thank them for their continuing efforts, especially over past 18 months.
 - Woodgate Valley parkrun take-over – disappointment expressed about the limited response but recognition that it was arranged at short notice and took place just one week after so many had volunteered for the Leafy, and also on the same weekend as the London Marathon. In future, the timing of appeals for volunteers has to take account of competing claims on members' time.

Date of next meeting: Mon 8 Nov.