

Bournville Harriers

MINUTES OF CLUB COMMITTEE MEETING

Held via Zoom on Monday 10th May 2021.

Meeting chaired by Rhian Littlewood.

Minutes taken by Steve Doswell.

Attendance:

Name	Role	
Rhian Littlewood (RL)	Club Chairperson	✓
Imogen Peck (IP)	Club Vice Chairperson	-
Steve Doswell (SD)	Club Secretary	✓
Mike Woodall (MW)	Club Treasurer	✓
John Cheel (JC)	Membership Secretary	✓
Alice Smyth (AS)	Ordinary Member	-
Sara Hewison (SH)	Ordinary Member	✓
David Mountford (DM)	Head Coach	✓
<i>Vacant</i>	Race Events Co-ordinator	-
Dave Powner (DP)	Communications Officer	✓
Helen McGettrick (HM)	Team Manager Women's Cross Country	✓
Sam Weaver (SW)	Team Manager Men's Cross Country	✓
Xenofon V. Gogouvitis	Team Manager Men's Road Relays	✓
Jude Glynn (JG)	Team Manager Women's Road Relays	✓
Stewart Crowton (SC)	Membership Development Co-ordinator	✓
Claire Daniels (CD)	Kit Secretary	-
Charlie Hurd (CH)	Social Secretary	✓

Apologies

Imogen Peck, Alice Smyth, Claire Daniels

Agenda

1. Review minutes and action points from April 2021 meeting (RL)
2. Options/expectations for return to regular club sessions (DM)
3. Run Equal: developing BvH's position (IP)
4. SWOT review: next steps (SD)
5. Membership (JC)
6. Post-event review: Yacht handicap (CH?)
7. Race Events Coordination (SD)
8. AOB

1. Review minutes and action points from April 2021 meeting

Minutes from the April meeting were approved.

SWOT review: SD had circulated a summary based on XVG's presentation. Committee was invited to offer further thoughts directly to SD. Priorities and actions and priorities would be identified at the next stage. **Action: Agenda item for June.**

Return to regular club sessions: After discussion, it was decided that the club would hold a trial return session on Monday 17th May with two start times (7pm/7.30pm) and two routes and a maximum 30 runners per start, to keep contact within permitted limits. Members would be asked to register via a Doodle poll prepared by SW. Results would be observed with a view to adopting this format for future weeks pending a complete end to restrictions on social gathering. **Action: Agenda item for June.**

Performance runner focus: DM/DP have discussed this. Nic Sykes is believed to have a record of feedback from a consultation of BvH's pace runners carried out summer 2018. DP/SD would obtain a copy from her. **Action: DP/SD**

Beginners/Transition programme: Timing/format would be confirmed. SC offered to lead this with support from others. Martin Foster has also offered to help. **Action: Agenda item for June.**

Race Events Coordinator: RL would continue to seek a suitable candidate. In the interim, the committee would recruit a race events sub-group to share the workload of organising the Leafy 10K and other races. MW, DP and SC offered to be involved. **Action: Agenda item for June.**

20th Anniversary Celebration Budget: Not yet calculated. CH would draw up an estimate of likely costs for the proposed event on 13th August. For budget planning purposes, RL advised that we should make a conservative estimate that BvH would incur 2019 costs with no extra income, with £5K kept for contingency. Whatever sum remained from that calculation should be the maximum available for this event. We need these figures to be able to make a prudent decision and agree a budget. Discussion opened up to cover the event itself. SH and SC volunteered to help to organise the event. Ideally, first publicity should be ready by the end of May. **Actions: CH/MW (budget). CH/SH/SC (event theme and planning). Agenda item for June.**

Member Survey: Carried forward to June meeting.

Teal Targets: Carried forward to June meeting.

2. Options/expectations for return to regular club sessions (DM)

DM set out a thoughtful summary of the factors to be taken into account, some of which overlapped, namely: the popularity and flexibility of the existing coaching bubbles, the

preferred (and permitted) format for a resumption of Thursday rep sessions and how the Saturday Cofton sessions might also feed into this, the desire to retain the flexibility of the reps bubbles while reducing demands made of the coaches, the need to offer specific support for higher-paced runners, and the likelihood that we would need to maintain a registration system (possibly using a pro/paid-for version of the Cofton sessions app). The trial return to Monday club runs could also provide insights that would help with the design and planning of other regular sessions. DM would consider this further in consultation with the coaching team and Nic Sykes, who was also keen to be involved. **Actions: DM. Agenda item for June.**

3. Run Equal: developing BvH's position

With little meeting time remaining and in IP's absence, it was briefly confirmed that BvH had an opportunity to attend the Women's Cross Country association AGM on 2 June and offer the club's considered view on the debate about cross-country distances for men and women. SD offered to create a short SurveyMonkey survey, after first consulting IP and HM, to gather members' opinions about this. The findings would be regarded as indicative but not binding. The views of CC participants were felt to be of most relevance. HM was willing to represent BvH at the AGM. **Actions: SD/IP/HM.**

4. SWOT Review

Already discussed (see 1. above).

5. Membership

JC had now sent out renewal notices to all current members and to everyone who had been a member in the previous year, with 109 sign-ups so far – more than in 2020, less than in 2019.

6. Post-event review: Yacht Handicap

In view of time, this was not discussed, other than to confirm that the event had been successfully staged by the organisers and well-received by those who took part.

7. Race Events Coordination

Already discussed (see 1. above).

8. AOB

MOTM Reminder: Nominations to RL

Risk Awareness and Endurance training sessions: These may be useful for the Race Events Coordinator/Group. DP to advertise on the Facebook group page.

Wellness coordinator: The club already has a female volunteer. A male is preferred for this second role. We will seek a volunteer.

Health and Safety documents: Need to ensure the club is up-to-date with these. (SD/CD?)

Action points:

	Owner	Action	Complete / Review
SWOT review	SD	Next steps. June Agenda item.	14/6/21
Return to regular club sessions	DM/All	Review trial Monday sessions and preview plans for training sessions	14/6/21
Performance runner focus	DP/SD	Get copy of 2018 feedback from Nic Sykes.	14/6/21
Beginners/transit-ion programme	SC/TBC	Outline format, resourcing, logistics, launch plan	14/6/21
Race Events Coordinator	RL/MW/DP/SC	Committee vacancy. Identify potential candidate. Form race events group.	14/6/21
20th anniversary budget	MW/CH	Discuss and bring proposed budget to Committee	14/6/21
20 th anniversary event	CH/SH/SC	Plan event: theme, format, publicity	31/5/21
Member Survey		Review previous output	14/6/21
Teal Targets		Agree targets and who will track results	14/6/21
Run Equal	SD/IP/HM	Short survey to gather BvH member opinion	24/5/21
Run Equal	HM	Attend Women's CC Association AGM ??	TBC
MotM	All	Nominations to Rhian	ASAP
Risk/Endurance training sessions	DP	Publicise on BvH Facebook page	14/6/21
Wellness Coordinator		Need a male candidate.	14/6/21
Health & Safety documents	SD/CD?	Need to ensure club up-to-date	14/6/21

Next Meeting: Monday 14th June 2021