**Bournville Harriers**

**Annual General Meeting Minutes**

**21st March 2019**

**2018-2019 Committee**

|  |  |
| --- | --- |
| **Name** | **Role** |
| Dave Powner (DP) | Club Chairperson |
| Jude Glynn (JG) | Club Vice Chairperson (Acting) |
| Suzanne Bunn (SB) | Club Secretary |
| Lin Goulding (LG) | Club Treasurer |
| John Cheel (JC) | Membership Secretary |
| Simon Newman (SN) | Ordinary Member |
| Nicola Morris (NM) | Ordinary Member  |
| Suz West (SW) | Coaching Co-ordinator |
| Sue Ward (SW) | Race Events Co-ordinator |
| Stacey Marston (SM) | Communications Officer |
| Rhian Littlewood (RL) | Team Manager Women’s Cross-country  |
| James Drakeford (JD) | Team Manager Men’s Cross Country  |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays |
| Jude Glynn (JG) | Team Manager Women’s Road Relays |
| Steve Doswell (SD) | Newcomers Co-ordinator |
| Miriam Stevens (MS) | Kit Secretary |
| Rachel Partridge (RP) | Social Secretary |

Chaired by: Dave Powner

Minutes recorded by: Suzanne Bunn

**Attendance**

Linda Goulding Jude Glynn Claire Daniels

Sue Ward Katie Aldrit-Rose Stewart Crowton

Emma Hopkins Sophie Hollands Myria Chimen

Pete Hickman Tom Bunn Kate Green

Suz West Heather Tyrie lorna Al Ani

Emma Hawkey John Mkeon Mike Woodall

Dave Ellis Caroline Ankorn Nicola Tautscher

Dave Powner Mathilde Housley Rebecca Jones

Sharon Newman Daisy Olsen Michelle Burgess

Rachel Partridge Mat Pollard Ian Mckenzie

Fiona Barker Guy Marston Marianne Hensman

Anna Mcmanus Jonathan Seadon Bob Hockenhull

Ruth Williams Harry Thorpe Anushua Puri

Ian Foreman Susannah la-Touche Aine Garvey

Ian Reynolds laura Gale Suzanne Bunn

Nicola Morris Simon Newman Rhian litlewood

Nick Hilton Jaeda Goodman

David Mountford Simeon Whiting

Kristy Mabbett

Andy Hoole

James Evans

Timo Vogotle

**Apologies Received**

Rebekah Hilton

Alison Davies

Phil Williamson

Lynda Batchelor

Martin Foster

Marie Foster

Sam Gallagher

**Agenda**

1. Review of 2018 AGM minutes
2. Chairperson’s Report
3. Treasurer’s Report
4. Membership Secretary’s Report
5. Head Coach Report
6. Team Captains’ reports
7. Committee Elections
8. Any Other Business
9. **Review of 2018 AGM Minutes**
* Vote to adopt last year’s minutes
	+ Proposed: Dave Powner
	+ Seconded: Stacey Marston
* 2018 AGM minutes Voted as accepted
1. **Chairperson’s Report**
* A big thank you to all who are attending tonight. This has been a successful year especially as we have grown in numbers, bigger that it has ever been. We have had great successes in road relays and x country and it has been fabulous to see so many new faces competing and how it appeals to everyone across the spectrum of performances. There have been a variety of social events over the year and they have been enjoyed by many.

Park run has been as successful as ever and many have reached great milestones including some 200 ones this year.

We have also grown in coaching abilities this year and the experience and qualifications have grown, it has been a pleasure to be involved in this.

We have continued to embrace the 4 core values of the club and we see them through our members of the month who have all achieved a variety different types of achievement whch have included exceptional performances. Our club as a result has become a rich and diverse one and the club records are falling regularly to new performers outstipping previous perfomances.

Our own competitions like the yatch handicap and killer mile are thriving and popular,and the fact that the leafy 10k sold out within 48 hours shows this. It would not be possible without the help of the 50 volunteers who make these events so successful. Our reputation is thriving and we now need to try to match it again this year.

I first spoke to you a year ago and it has been difficult to get to know everyone with so many new faces , I will get to meet everyone and welcome you to the club and continue this over the next year.

1. **Treasurers Report**

Income for the year is £25.5k, last year’s comparative £24.8K, membership

subscriptions have remained in line with the significant increase of last year.

 Income from the Leafy 10k increased as number of entrants was increased

from 250 to 300.

Other areas of income as expected from the beginner’s course, kit and social

events.

Expenditure for the year is £23.8, last year’s comparative £23.5, and included

all the usual expenses of affiliation fees, rent, race entry fees, kit stock,

awards evening and social event costs.

The club was pleased to have been able again to support the cost of the

Christmas party and awards evening.

£1055 was invested in training coaches.

 A further cupboard has been purchased for storage, 2 new flagpoles and a

new event shelter.

The pre-tax surplus for the year was £1724

 An excellent contribution to this came from the Leafy and the Beginners

Course

The accounts show a profit on kit sales however this is related to timing of

stock held at the previous year end.

 Mat Pollard enquired if the £4114 race entry fees related to club

participants in the x/c and road relays compared to £2307 for the

previous year.

 LG confirmed that was correct, although late costs of approx.

£500 related to the previous year, it was great to see such high

participation from club members and the club was pleased to be

able to fund this.

The committee became aware in the late autumn of 2018 that the club had

not correctly understood its tax status and therefore what any tax liability was.

Being an amateur sports club or not for profit organisation doesn’t in itself give

exemption from paying tax unless you have registered with HMRC as a CASC

or Charity, which the club had never done.

It’s quite straight forward – the club has 2 sources of income, i.e. club

members and non-club members, club members income from subscriptions,

kit, social events etc and approx. 30% of Leafy entrants is exempt from tax,

however income from non-club members who enter the Leafy or the

beginner’s course is subject to tax.

As soon as the committee became aware of the issue we were keen to

resolve it, we have to behave responsibly as a club and we have to protect

committee members and club treasurers.

A great deal of research was done, and advice sought, as to how best to

resolve this matter, and what penalties HMRC could attempt to levy and the

appeals process, it was established that we could apply for a number of years

to be classed as dormant, and that the advice from HMRC to itself was to give

sympathetic consideration to clubs and associations re the issue of penalties

1. **Membership Secretary’s Report**
* This time last year we had 253 members and 201 of these renewed.  Since then we have had 64 new members and we now have 269 members.  (The discrepancy is due to 4 lapsed members who re-joined.)
1. **Head Coach Report**
* I would like to take this opportunity to thank the coaching team. At present we have 5 coahes with a variety of experience and qualifications. In the past year myself ad Dave powner have gained our level 3 endurance coach qualifications and Dave Mountford is working towards his.

Stewart Crowton and Jon Seadon have both achieved their lIRF over the last year and Jo has gone on to start his CIRF. We continue to grow as a club and the numbers that turn up for Thursday reps reflects this. The splitting up of the sessions works well. However this does use more coaches than just one session, so I am as a club member gateful for the extra commitment over the last year.

As a club we get to see the finished product on a Thursday evening. There is so much more work that goes on behind the scenes, the coaches with studying , CPD days and the first aid courses. Only last week myself, Donato and Stewart went on a first aid course.

This year has also seen the introduction of our marathon workshops, which have been well attended and utilised by club members, moving forward we have further workshops planned for different events like Birmingham half marathon.

We have also seen the introduction of a coach at the Cofton sessions, who we continue to work with to make this session an official session for next year.

Thank you to all the club members who come along to our sessions. It's what makes all our hard work worthwhile. If anybody would like to find out more about coaching please come and speak to me. As head coach I want to encourage and support the coaching team and our athletes, I look forward to this next year and what we may achieve.

1. **Team Captains Report**
	1. **Team Manager Women’s road relays**

Undetered by the blizzards which made the midlands somewhat challenging just befoe last year’s AGM an impressive 46 of you have since signed up, be it enthusiastically, reluctantly or somewhat indifferently – for the road relays and then run them with full blown effort. The sheer volume of our entries and our support on the day is testimony to the incredible team spirit of the club. However it isn’t only about taking part, each of these events is a competition, so how did we get on?

In the spring nationals our A team came 33rd out of 48. This was followed by the masters whee our F35 A team coe 18th and our F45 A team 14th. Of course the road relays wouldn’t be the road relays without at least a brush with disqualification and last year’s came at the masters. Fortuitously actual qualification was narrowly avoided and of course it really wasn’t our fault at all.

Later that month we had 2 teams competing in the Uk women’s championship in the London 10000, which is not actually a relay but the places were awarded for paticiaption in the relays and our 1st team finished a very respectable 78th out of 320. In the autumn we had an amazing 8 teams taking part in the midlands. Our A team finished in again a very respectable 29th position out of 105 teams. Then in the nationals the A team finished 40th out of 66 teams with Nic Sykes running the 5th fastest 2nd leg, women’s road relays performance of the year.

Going forwad we have some very stong teams running in this saturday’s midlands and I’m still looking for entrants or the nationals 2 weeks on Saturday.

Thank you to each and everyone of you who have run your hardest aound Sutton park. Make no mistake I want to get our fastest possible A teams out at every opportunity but if you sign up, turn up and run the fastest you can, whatever that is, that’s good enough and I thank you for it.

* 1. **Team Manager Men’s road relays**

It’s been an excellent year. The team have put in some very impressive performances:

* Six stage A team placed 16th in Midlands, 59th in Nationals. (Best ever performance by a BvH men’s team?)
* Twelve stage A team placed 20th in Midlands, 54th in Nationals.
* Both Masters teams in the top 15 in the Midlands September relays.
* Some impressive individual performances too.

And we have a very strong team lined up for the Midlands twelve-stagers this weekend.

But I’m just as proud of the team’s level of participation as its performance.

* 43 runners represented the BvH men’s team at the Midlands September relays.
* No fewer than 62 men have turned out for us at one or more road relay event in the last year.

I’m delighted that so many athletes have pulled on the teal vest and given it all they’ve got for the team. All 62 have represented their club with distinction and it’s only right that I should take this opportunity to say to the 62 – thank you all.

We also seem to be carrying on in that vein this year – we have three complete teams entered for the twelve-stagers at the weekend. I hope that, in the coming year, we can continue to grow, strengthen and build on last year’s success.

* 1. **Team Manager Women’s cross country**
* Before I wrote my report I looked back at last year’s AGM minutes. Last year I said I had three goals for the season: to finish the league at the top of division 2, to get more people trying xc for the first time and to focus on the league races. So rather than go through each race in turn, i just wanted to reflect on those.
* The league: it’s fair to say expectations were high. We came into the league with something to prove, and armed with some of our strongest runners returned to fitness after injuries. We had a fantastic race at Stratford in December where we scored just 89 points - our best of the season and putting us in third place for the race. It’s fair to say our competitors stepped up their game as well and we had stiff competition, and eventually finished the season in 4th place. So did we finish the season at the top of div 2 - no, but we certainly have it a decent shot. And - good things come to those that wait - as div 1 is smaller than div 2, the league decided to promote 4 clubs instead of 3, so we are, after all, back in division 1!
* Goal number 2 - get more people trying xc. I’m going to give ourselves a collective gold star for that one - at a rough estimate we have had 12 newcomers this year to the team.
* And focus on the league - again a tick, I think the whole club has got behind this one.
* So what about next year - again it’s all about the league, and there’s only one goal we can have: to stay in division 1! How are we going to do that - asking all club members to support by running league races, encouraging others to run and supporting the league if they are not running themselves.
* Thank you to the team, supporters and volunteers for making it a great season.
	1. **Team Manager Men’s cross country**

The Men’s Cross Country team saw a total of 46 athletes compete across 10 races. In what was a very successful year for Team Teal, we have individual honours, team awards, county medals and league titles to report.

**Midland 7 Mile Championships:** Bournville Harriers made up the entirety of team Warwickshire [Henry Brocklehurst, James Drakeford, Paul Thompson and Jonathan Stanforth] in claiming a silver medal in the inter-counties race. In addition, the four athletes claimed a second medal when they were joined by Stuart Pearson and Tom Bunn in the six man club race in which Bournville Harriers finished second out of 10 teams.

**County Cross Country Championships:** Yet more silverware was claimed in the Cross Country County Championships at Newbold Revel with Paul Thompson, Richard Bayliss, Kevin Morris and Matthew Pollard taking home silver medals in the Masters Race in Warwickshire. Meanwhile Henry Brocklehurst took the individual silver medal in his Home County Championships race in Humberside.

**Birmingham League Division 2:** Despite finishing third in Race 1, things were pretty tight at the top with just 29 places separating first from fourth. We won the second race by 64 places to turn our promotion push into a title challenge. Great consistency saw us finish second in the third race by just four places whilst winning the final race to secure the league with a health 86 point cushion. After finishing third place in all four races Henry Brocklehurst also achieved third place in the individual honours.

**The B League:** Showing tremendous strength in depth the Bournville Harriers B team won three out of the four races to also finish top of the league. Their efforts saw them score a better standing than several of the leagues ‘A’ teams whilst almost claiming the scalp of Kings Heath Running Club too.

**Other notable mentions:**

**Midland Cross Country Road Relays:** We narrowly missed out on silverware in the Masters race at the Midland Cross Country Road Relays with the A team finishing 5th out of 20. Had one eligible runner from the senior team been included we would have snatched third position.

**Inter County Championships:** Whilst not technically representing Bournville Harriers it is worth mentioning that Henry’s performance at the County Championships led to his selection to represent Humberside at the Inter County Championships. In a field made up of the best runners from across the country, Henry was the first finisher for Humberside and would have been the third counter for Warwickshire finishing an impressive 137th out of 293 athletes.

**Strong Participation:** We had one athlete [Stuart Pearson] complete all 10 races with Matthew Pollard and Iain Jones one behind on nine. Two athletes [Henry Brocklehurst and Harry Thorpe] scored points for the A team in all four league races. A further six athletes [Jon Stanforth, Stuart Pearson, Grant Whigham, Jonathan Mould, Andrew Hall and Ian Mackenzie] also completed all four league races.

**Final Note:**

I’d like to apologise for only doing half a job and also thank everyone who helped ensure things ran smoothly in my absence. In particular, Ian Faddy and Stewart Crowton who took care of bib collection and tent ferrying duties on a number of occasions.

I’m pleased to see the Cofton sessions attracting strong numbers week-in-week-out and I think that is certainly reflected in the results being achieved by these athletes.

Finally, congratulations to everyone who took part in what has been a phenomenal team achievement. I look forward to rejoining you all for what will no doubt be a tough year in Division One next season.

1. **Committee Elections**
* Current Committee stands down
* Committee election open
	1. **Committee members to re-stand (other nominations and/or objections none)**
* Suzanne Bunn Club Secretary
* John Cheel Membership Secretary
* Suz West Coaching Co-ordinator
* Sue Ward Race Events Co-ordinator
* Stacey Marston Communications officer
* Rhian Littlewood Team Manager Women’s Cross Country
* James Drakeford Team Manager Men’s Cross Country
* Simeon Whiting Team Manager Men’s Road Relays
* Jude Glynn Team Manager Women’s Road Relays

Majority of membership present at the AGM voted in favour of committee members

re-standing

* 1. **Club Vice Chairperson**
* Nomination: Tom Bunn
* Proposed: Jude Glynn
* Seconded: Suz West

Majority of membership present at the AGM voted for the proposed candidate

* 1. **Club Treasurer**
* Nomination: Richard Shearing
* Proposed: Lin Goulding
* Seconded: Emma Hopkins

Majority of membership present at the AGM voted for the proposed candidate

* 1. **Ordinary Member**
* Nomination: Lin Goulding
* Proposed: Suzanne Bunn
* Seconded: Claire Daniels

Majority of membership present at the AGM voted for the proposed candidate

* 1. **Ordinary Member**
* Nomination: Ian Forman
* Proposed: Rachel Partridge
* Seconded: Stewart Crowton

Majority of membership present at the AGM voted for the proposed candidate

* 1. **Newcomers Co-ordinator**
* Nomination: Stewart Crowton
* Proposed: Dave Powner
* Seconded: Nick Hilton

Majority of membership present at the AGM voted for the proposed candidate

* 1. **Kit Secretary**
* Nomination: Clare Daniels
* Proposed: Stewart Crowton
* Seconded: Richard Shearing

Majority of membership present at the AGM voted for the proposed candidate

* 1. **Social Secretary**
* Nomination: Kristy Mabbatt
* Proposed: Rachel Partridge
* Seconded: Michelle Burgess

Majority of membership present at the AGM voted for the proposed candidate

1. **Any Other Business**
* None

**Meeting Closed**

N.B: this meeting did not meet quorum, however no changes were made to the constitution or any other decisions with the exception of voting in new members and therefore it will be accepted by the committee and club membership that these are the official minutes of the AGM held on this date, with no need to hold a new meeting at quorum.