Bournville Harriers

**MINUTES OF ZOOM COMMITTEE MEETING**

**Held on Monday 8th March 2021.**

Meeting chaired by Rhian Littlewood.

Notes taken by Lin Goulding.

Attendance

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| **Name** | **Role** |  |
|  Rhian Littlewood (RL) | Club Chairperson | ✓ |
| Imogen Peck (IP) | Club Vice Chairperson  |  x |
| Linda Goulding (LG) | Club Secretary | ✓ |
| Mike Woodall (MW) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Dave Powner (DP) | Ordinary Member | ✓ |
| Suz West (SW) | Head Coach | ✓  |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Charlie Hurd (CH) | Communications Officer | ✓ |
| Helen McGetterick (HM) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | ✓ |
| Xenofon V. Gogouvitis | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | ✓ |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Apologies**

**Agenda**

1. Review minutes and action points from February 2021 meeting
2. Awards (RL)
3. Membership renewal rate 21/22 (LG)
4. AGM (LG)
5. Yacht handicap (CH)
6. John Enright parkrun (SW)
7. Membership statistics (JC)
8. Club finances update (MW)
9. AOB
10. Review minutes and action points from February 2021 meeting

Action Points:

* **Software and passwords update** – email addresses on the website pages have been replaced with contact forms.  email addresses are in the process of being removed from the posts.  There are several contact options for the info email address (communication / ordinary member/ vice chair / mental health), and the subject of the email to the club will indicate which.  It is hoped that this will reduce the spam emails received by the committee.  email addresses on the FB group will remain, unless this appears to cause spam.
1. Awards (RL)
* A few nominations for club member of the year have been received, JC will send out the email poll to all club members together with the poll for race report of the year. The committee members will vote on the nominees for the Endeavour award, JC will also send out this mail.
* Names of all the nominees will be posted on FB.
1. Membership renewal rate (LG)
* We agreed in the Februarys committee meeting to keep the renewal fees as per the current year, our expectation based on the recent guidelines is that the club will operate reasonably normally especially in the second half of the year which is when most of the costs are incurred so the sensible option is to not discount at this point in time, if things turn out not as expected we can choose to discount next year’s renewal fee.
1. AGM (LG)
* The AGM subgroup will discuss the technicalities of the AGM nearer the date.
1. Yacht Handicap (CH)
* The yacht handicap event has usually been held over Easter in previous years, last years was a virtual event, this year the proposal is a hybrid of virtual and non-virtual event.
* Participants will set off in groups, start times will be spaced out, entrants will be limited to 40, there will be no congregating before or after runners start or finish.
* CD will carry out a risk assessment.
* Proposed date is 11th April starting at 9am
* LG will mention to RHP.
1. John Enright parkrun (SW)
* SW suggested that the JE parkrun should be held virtually again this year, in early June along with the virtual cake competition. This will be listed as an action point for the new committee to pick up.
1. Club membership update (JC)
* JC confirmed we have 201 fully paid-up members no new members since last month,
* JC will mail a renewal link to those members from 2019/20 who did not renew before their details disappear from EA, the email will be worded differently from the normal renewal email, offering the opportunity to renew without having to re-join.
1. Club finances update (MW)
* No change in club finances, we currently have a surplus for the year of £483.
* CD advised that an order placed for hats has not been received, this has been taken up most strongly with the supplier, delivery is expected in March, we will receive some complementary baseball caps by way of compensation.
* Sward advised that we have a credit of £114.48 with Running Imp, this will be returned to our bank account.
1. AOB
* LG advised we have contacted Rowheath to enquire about the changing rooms being reclaimed for the use of sports only with no public use of the toilets.
* KM advised that no one as yet has come forward as Social secretary, LG confirmed that the committee can fill the vacancy after the AGM.

# Actions points.

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|  | **Owner** | **Action** | **Complete / Review** |
| JE parkrun | TBC | Arrange virtual parkrun and cake competition for early June, | 12/4/21 |
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|  |  | Setup contact forms  |

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| Members Survey |  | Review previous output | C/Fwd. |
| Run equal |  | Agree wording and information to be shared  | C/Fwd. |
| Teal Targets |  | Agree targets and who will track results | C/Fwd. |

Next Meeting: Monday 12th April 2021