Bournville Harriers

**MINUTES OF ZOOM COMMITTEE MEETING**

**Held on Monday 8th February 2021**

Meeting chaired by Rhian Littlewood

Notes taken by Lin Goulding

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Rhian Littlewood (RL) | Club Chairperson | ✓ |
| Imogen Peck (IP) | Club Vice Chairperson  | ✓ |
| Linda Goulding (LG) | Club Secretary | ✓ |
| Mike Woodall (MW) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Dave Powner (DP) | Ordinary Member | ✓ |
| Suz West (SW) | Head Coach | ✓  |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Charlie Hurd (CH) | Communications Officer | ✓ |
| Helen McGetterick (HM) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | ✓ |
| Xenofon V. Gogouvitis | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | x |
| Claire Daniels (CD) | Kit Secretary | x |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Apologies**

Claire Daniels, Stewart Crowton

**Agenda**

1. Review minutes and action points from January 2021 meeting
2. Awards (RL)
3. AGM (LG)
4. Membership renewal rate (LG)
5. Virtual race event (DP
6. Membership statistics (JC)
7. Club finances update (MW)
8. AOB
9. Review minutes and action points from January 2021 meeting

Action Points:

* **Teal Targets** – RL has looked into possible virtual events for Teal Targets, however we will continue with our own virtual events presently and then consider introducing virtual Teal Target events.
* **Software and passwords update** – JC confirmed that the main website and WordPress are now up to date, JC is looking into using contact forms for email and is making progress with this
1. Awards (RL)
* As agreed last month a smaller number of the usual awards will be held this year, those that can be fairly and sensibly judged / awarded.
* RL will prepare the shortlists for the agreed awards, club members will be invited to nominate Club member of the year.
* RL will prepare shortlist for any virtual awards.
1. AGM (LG)
* The AGM will be held virtually again this year, Date of the AGM agreed as 25/3/20 at 7.30
* Notice to be prepared and sent out as required
* LG will ask a sub group to assist with the organisation and co-hosting of the virtual AGM
1. Membership renewal rate (LG)
* Membership rates for the forthcoming year will be agreed at the AGM, it is not proposed to amend any of the rates with the main renewal fee remaining at £60
* Last year due to the uncertainty surrounding the Coronavirus and the suspension of training a special discount was given off the renewal of £20, MW advised that this has resulted in a reduction of subscription income of approx. £4k over 200 members
* MW detailed that as there has been no activity this year and therefore reduced outgoings and a reduction in rent paid the club will end the year at approx. break-even point, if we offer a discount and have a normal year of activities next year the club could lose circa £4k.
* Offering any reduction or discount on next year’s fee will be discussed and agreed at the March committee meeting.
1. Virtual race event (DP
* DP has sent details to the committee of the next proposed virtual event; details will be shared shortly with club members.
1. Club membership update (JC)
* No new members since last month 202 fully paid up.
1. Club finances update (MW)
* £495 surplus for the year just under £12k in the bank
1. AOB
* JC advised he believes we will be able to apply for VMLM club places for the October 2021 marathon even though we already have places carried over from 2020, application should take place in March 2021.
* KO had contacted DP to request BvH would second his nomination to stand as a member of the EA regional council, it was agreed the club would second the nomination.
* LG commented that the Bham 10k had been arranged for 10/10/20, LG has emailed greatrun.org for an update on the club challenge places from the 2020 cancelled event.

# Actions points

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|  | **Owner** | **Action** | **Complete / Review** |
| Awards | RL | Finalise details | 8/3/21 |
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| Email forwarding |  | Setup contact forms  |

 | JC | Setup contact forms | 8/3/21 |
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| Members Survey |  | Review previous output | C/Fwd. |
| Run equal |  | Agree wording and information to be shared  | C/Fwd. |
| Teal Targets |  | Agree targets and who will track results | C/Fwd. |

Next Meeting: Monday 8th March 2021