Bournville Harriers

**MINUTES OF ZOOM COMMITTEE MEETING**

**Held on Monday 9th November 2020**

Meeting chaired by Rhian Littlewood

Notes taken by Lin Goulding

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Rhian Littlewood (RL) | Club Chairperson | ✓ |
| Imogen Peck (IP) | Club Vice Chairperson  | ✓ |
| Linda Goulding (LG) | Club Secretary | ✓ |
| Mike Woodall (MW) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Dave Powner (DP) | Ordinary Member | ✓ |
| Suz West (SW) | Head Coach | ✓  |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Charlie Hurd (CH) | Communications Officer | ✓ |
| Helen McGetterick (HM) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | ✓ |
| Xenofon V. Gogouvitis | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | ✓ |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Apologies**

**Agenda**

1. Review minutes and action points from October 2020 meeting
2. England Athletics club run initiative (SW)
3. Club Membership update (JC)
4. Club finances update (MW)
5. AOB
6. Review minutes and action points from October 2020 meeting

Action Points

* **Payment of rent to Rowheath Pavilion** – the club has been in discussion with RHP regarding paying a retainer fee or contribution to the rent, no rent has been paid for the current year since lockdown, full facilities have not been available and lockdown has affected training, the club has storage in the changing rooms and training bubbles regularly meet at the changing rooms and have trained on the field during the summer and on Saturday mornings, RL outlined the different rates proposed, MW advised on the bank balance and possible surplus for the year, the committee agreed a one off payment for the year of £1200 which equates to approx. 44% of the usual annual rent. Both parties wish to be supportive of each other during these times.
* **Virtual x/c event** – IP emailed a brief outline of a proposed xc event for the committee to review, the event will be in teams of 3 with 3 activities to be completed over the last 2 weeks of November, the committee discussed various aspects of how the event can be managed and the results graded, XG will assist with the results if required, CD & IP will finalise the details and the publicise shortly.
* **Christmas quiz** – Christmas quiz is in hand organised by KM with CD & HM, it will commence on the 1st December but will be promoted in advance possibly with a trailer to get participants set up in pairs, you can sign up in pairs or if solo you can be allocated a partner, there will be questions each day up to the 24th December, not every question needs to be answered and working in pairs should make it easier to share looking at the daily questions.
* **Leafy collage –** CH shared some images of the Leafy 10k on Instagram
* **Share Leafy analysis –** (action point misdescribed**)** virtual medals have been done, DP commented that the virtual medals were fantastic however as there was a delay in receiving the actual medals the virtual medals have not been shared.
* SW confirmed that the actual medals have now been sent out, once the actual medals have been received we may share the virtual medals on the website and Instagram, once we are confident they have all been received CH and DP will discuss how to share.
* Leafy profit is estimated at £429, there are 3 medals left over in case of damage.
1. England Athletics club run initiative (SW)
* The EA club run programme will be delivered virtually, 3 sessions of 75 – 90 minutes with 25 – 30 attendees, topics to be agreed, we have been allocated an EA coach deliverer.
* SWest will liaise to agree the dates, we will then discuss how to promote / manage the sessions, EA organise zoom webinars, we need to provide a co-host with IT skills.
1. Club membership update (JC)
* 4 new members since last meeting, 198 fully paid up members
1. Club finances update (MW)
* The bank balance is currently £14.5k, currently the surplus for the year is circa £3K we may end the year with a surplus of circa £1.5k.
* CH commented on whether a donation could be made to any organisation that might have missed out on receiving funds raised at the Leafy 10K, this will be reviewed at the year end
1. AOB
* RL commented that CM had been in contact to discuss that mental health champions within various running clubs are organising an initiative called Buddy Up, the initiative is open to club members looking for someone to run with.
* IP could we send suggestions for Teal Targets for new year

# Actions points

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|  | **Owner** | **Action** | **Complete / Review** |
| BuddyUp initiative | RL | Liaise with CM to promote  | 14/12/20 |
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| Members Survey |  | Review previous output | C/Fwd. |
| Run equal |  | Agree wording and information to be shared  | C/Fwd. |
| Teal Targets |  | Agree targets and who will track results | C/Fwd. |

Next Meeting: Monday 14th December 2020