Bournville Harriers

**MINUTES OF ZOOM COMMITTEE MEETING**

**Held on Monday 12th October 2020**

Meeting chaired by Rhian Littlewood

Notes taken by Lin Goulding

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Rhian Littlewood (RL) | Club Chairperson | ✓ |
| Imogen Peck (IP) | Club Vice Chairperson  | ✓ |
| Linda Goulding (LG) | Club Secretary | ✓ |
| Mike Woodall (MW) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Dave Powner (DP) | Ordinary Member | ✓ |
| Suz West (SW) | Head Coach | x  |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Charlie Hurd (CH) | Communications Officer | ✓ |
| Helen McGetterick (HM) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country |  x  |
| Xenofon V. Gogouvitis | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | ✓ |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Apologies**

Ian MacKenzie, Suz West

**Agenda**

1. Review minutes and action points from August 2020 meeting
2. Taster bubble training sessions RL)
3. Training bubble update (RL)
4. Saturday Cofton sessions & session booking app (IP)
5. Cross country season cancellation IM)
6. Future virtual events (IP)
7. Monday club runs (JC)
8. Christmas party ideas (KM)
9. UKA Safeguarding adults welfare policy (LG)
10. Club Membership update (JC)
11. Club finances update (MW)
12. AOB
13. Review minutes and action points from September 2020 meeting

Action Points

* **Follow up on transfers to BRAT** – RL obtained feedback from members who have recently transferred to other clubs, the main reasons for transfer are types of training offered and the opportunity to run with faster runners, some positive feedback was given about BvH.
1. Taster bubble training sessions (RL)
* 6 people want to do a taster bubble, this is being organised by SC and SWest, we must collect details for Track and Trace including a mobile number.
1. Training bubble update (RL)
* 14 bubbles are currently held weekly, there is currently no waiting list unless a preference for a particular day, there is currently no more scope to merge bubbles
1. Saturday Cofton sessions & booking session booking app (IP)
* Details of proposed sessions have been shared with the committee, the app is free up to 50 participants, sign up will be via the app, the app will be trailed for potential use with the wider bubble sessions. DP commented that availability in other bubbles will be very helpful to accommodate everyone and offer alternatives. DP commented we should roll out the app sooner after discussions with coaches and possibly members to see what they want from training. Use of the app allows members to sign up for other sessions that are available in the week. Use of app will be followed up at the next committee meeting.
1. Cross country season cancellation (IM)
* Cross country league season is cancelled there is not a high probability of other events taking place this year. The Fees paid will roll forward to next year.
1. Future virtual events (IP)
* Ideas for the next virtual events are needed, DP suggested we could include a cross country event, possibly a relay event in November and the pyjama pursuit in December. CD & IP will lokk into possibilities for the x/c event.
1. Monday club runs (JC)
* JC commented that some other clubs may have started their club runs, difficult for us to control a number of people meeting under COVID, routes would need to be risk assessed, difficult to organised paced groups and the requirement of a coach or leader is a further commitment for the coaches, we can leave the item on the agenda to revisit.
1. Christmas party ideas (KM)
* Ideas are invited for virtual events, a virtual quiz is a possibility on the 4th December the planned date of the Christmas party HM & KM will look into organising this, a Christmas virtual run will also be organised.
1. UKA safeguarding adult’s welfare policy (IP)
* The committee agreed to adopt the relevant UKA Safeguarding policy
1. Club membership update (JC)
* 4 new members, 194 fully paid up members.
1. Club finances update (MW)
* Bank funds remain constant, corporation tax and accountancy fees have been paid, many of the larger expenditure items such as race event entry fees and subsiding the Christmas party and awards evening will not be incurred this year
* Rowheath pavilion have requested that we commence paying an apportion of the rent as we are meeting at the changing rooms using the facilities and have been training on the field, different options were discussed, further information relating to reduced fees offered as the showers are not available will be obtained and then a decision made.
1. AOB
* Member of month discussed and agreed.
* Leafy – DP should we source photos and make a collage, making sure we have the required permissions if needed. XG do we have all the leafy results on a spreadsheet, XG will do analysis of the results that could be sent out to the participants with a design of the medals included.
* IP can CH handle communications on the Cofton trial.

# Actions points

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| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| Virtual x/c event | CD/IP | Ideas for a virtual event with a x/c theme  | 9/11/20 |
| Christmas Quiz | KM/HM | Organise a virtual Christmas quiz | 9/11/20 |
| Leafy Collage | CH | Share photos from the Leafy 10k | 9/11/20 |
| Leafy analysis | XG | Share feedback / details of the Leafy with participants  | 9/11/20 |
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| Members Survey |  | Review previous output | C/Fwd. |
| Run equal |  | Agree wording and information to be shared  | C/Fwd. |
| Teal Targets |  | Agree targets and who will track results | C/Fwd. |

Next Meeting: Monday 9th November 2020