Bournville Harriers

**MINUTES OF ZOOM COMMITTEE MEETING**

**Held on Monday 9th June 2020**

Meeting chaired by Rhian Littlewood

Notes taken by Lin Goulding

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Rhian Littlewood (RL) | Club Chairperson | ✓ |
| Imogen Peck (IP) | Club Vice Chairperson  | ✓ |
| Linda Goulding (LG) | Club Secretary | ✓ |
| Mike Woodall (MW) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Dave Powner (DP) | Ordinary Member | ✓ |
| Suz West (SW) | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | x |
| Charlie Hurd (CH) | Communications Officer | x |
| Helen McGetterick (HM) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | ✓ |
| Xenofon V. Gogouvitis | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | x |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Apologies**

Charlie Hurd

**Agenda**

1. Review minutes and action points from May 2020 meeting
2. Restricted return to running / coached sessions (EA guidance, Risk assessments, Club Plans, Covid 19 Co-ordinator) (RL)
3. Rowheath grass track (RL)
4. Future virtual events (RL)
5. Treasurers update (MW)
6. Membership update (JC)
7. SumUp (LG)
8. AOB
9. Review minutes and action points from April 2020 meeting

Action Points

* **Virtual Quiz** – hosting quiz for large number of people, with results etc proving difficult to sort, therefor the quiz will not go ahead at this time.
* **Link to previous members survey** – LG has forwarded a link to the previous members survey.
* **EA Club run initiative** – RL to forward information relating to this.
* **Newbridge** – Newbridge have been contacted and are suggesting a virtual 5K or 10K, there is a subgroup on the committee that will progress this.
1. Restricted return to running / coached sessions (EA guidance, Risk assessments, Club Plans, Covid 19 Co-ordinator) (RL
	* As per current EA guidance a return to some club training sessions is possible in groups of 6, preference would be for a rep style session not a steady run as social distancing can be factored into the location of the session.
	* Options could be self-led sessions, i.e. the coach sets the session in a particular location and does the risk assessment and shares the details, the participants find the location and do their own locations risk assessments.
	* We need agreement from those coaches who want to be involved with the sessions SWest will share details of the proposal with the coaches to gain interest.
	* When the sessions are live priority will be given to those who have renewed their club membership, this is an opportunity to remind about renewing as coached sessions are being held.
	* A risk assessment for the sessions is requited which should be documented.
	* We will need a Covid 19 Co-ordinator, more details relating to the role are expected from EA, possibly 2 volunteers, one from the committee.
2. Rowheath grass track
	* We have the opportunity to have the summer grass track marked on the field, DP commented that there are specific social distancing rules for athletics tracks, RL will obtain details of the cost of marking out the track.
3. Future virtual events (RL)
	* The next virtual running event will be the Medley Relay, details of the event have been shared with the committee. It will be held before the end of June, DP, IP & XG will administer.
	* XG delivered a presentation of the next virtual event which will be a 4x4, 4 teams of 4 runners doing 4 events over 4 weeks.
	* RL suggested BvH bingo to be held in August.
4. Treasurers update (MW)
	* £3500 income received from subscriptions, £1900 expenditure on affiliations fees etc, bank balance £13160, unpaid rent approx. £700. A major expense for the year will be race entry fees should activity restart.
5. Membership Update (JC)
* We have 116 paid-up members, one transfer from Corby.
* 3 male runners have transferred to BRAT, it was agreed that RL will send a structured questionnaire to ascertain why they changed clubs.
1. SumUp (LG)
* It will be beneficial to be cashless on future kit nights, we will look into using IZettle or SumUp for this.
1. AOB
* JG has posted details relating to the virtual master’s road relays

# Actions points

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| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| Grass Track | LR | Confirm cost of marking out | 13/7/20 |
| Transfers to BRAT | RL | Send questionnaire to transferees | 13/7/20 |
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|  |  |  |  |
| Members Survey |  | Review previous output | C/F |
| Run equal |  | Agree wording and information to be shared  | C/F |
| Teal Targets |  | Agree targets and who will track results | C/F |

Next Meeting: Monday 9th June 2020