Bournville Harriers

**MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 13th February 2020**

Meeting chaired by Dave Powner

Notes taken by Lin Goulding

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Dave Powner (DP) | Club Chairperson | ✓ |
| Tom Bunn (TB) | Club Vice Chairperson  | ✓ |
| Suzanne Bunn (SB) | Club Secretary | Apologies sent |
| Richard Shearing (RS) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Lin Goulding (LG) | Ordinary Member | ✓ |
| Suz West | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | ✓ |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | ✓ |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Agenda**

1. Review minutes and action points from January 2020 meeting
2. Conclude Awards Winners (DP)
3. Awards evening arrangements (DP)
4. AGM (LG)
5. AOB
6. No minutes from the January meeting have been received for review at the time of the current meeting.

Action points: (From memory)

* **New tent & event shelter trolley**
	+ RL has discussed options for replacing the tent with DE, models have been recommended, it is hoped a purchase will be completed before the 31/3/2020.
	+ JC has purchased a trolly for the events shelter.
	+ Coach to the nationals – booked
1. Conclude Awards Winners
* Any uncertainties relating to this year’s awards winners were discussed and resolved.
1. Awards Evening Arrangements
* DP will commence the arrangements with RHP. The menu has now been agreed.
* DP has a list of people who will present awards and requested volunteers to assist with set up on the evening.
* Laura Gale to be asked to take photos.
* SM will bring a music playlist and a device to play it from.
* Club members who have completed 6 Teal Targets to be confirmed.
1. AGM
* LG confirmed the AGM will be held on Thursday 19th March; the notice will go out in February allowing time for any items submitted to be discussed at the March committee meeting. The agenda will be the same format as prior years.
* RS confirmed he is unable to prepare the club accounts; LG will prepare the accounts (and supporting file) and present them at the AGM.
* Committee vacancies are, Chair, Club Secretary, Treasurer, Communications, Women’s xc Manager, Men’s Road Relays Manager. (Ordinary Member if transfer to other vacancy)
* Quorum, LG confirmed the importance of achieving quorum at the AGM, we will actively pursue this, club members will be reminded of their obligation to attend the AGM.
1. AOB
* Member of the month to be agreed via email.
* TB it was agreed the club will fund the next block of track sessions and cakes on the final evening of the current block.
* SW commented on the need to target complete beginners to running to participate in the beginner’s course and to encourage those who already run to try the club, SW / SM to look at wording for this.
* SM commented on the run equal campaign which is a current campaign focusing on equalising distances run by men and women in xc, it was agreed that useful sources of information will be shared with club members, confirming that the club doesn’t have a position on the debate but this may be something we survey members on in the future, a proposal for the wording etc on this will be agreed in the next meeting.

# Actions points

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| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| New Tent | RL  | RL to review options  | 9/3/20 |
| Teal Targets | DP/SM | Club members who have completed 6 Teal Targets to be confirmed. | ASAP |
| Beginner’s Course | SM/SW | Look at wording to promote course to complete beginners. | 9/3/20 |
| Run equal | SM | Agree wording and information to be shared  | 9/3/20 |
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Next Meeting: Monday 9th March 2020