Bournville Harriers

**MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 9th December 2019**

Meeting chaired by Dave Powner

Notes taken by Lin Goulding

Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** |  |
|  Dave Powner (DP) | Club Chairperson | ✓ |
| Tom Bunn (TB) | Club Vice Chairperson  | ✓ |
| Suzanne Bunn (SB) | Club Secretary | Apologies sent |
| Richard Shearing (RS) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Lin Goulding (LG) | Ordinary Member | ✓ |
| Suz West | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | ✓ |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | Apologies sent |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | ✓ |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Agenda**

1. Review minutes and action points from November 2019 meeting
2. Pyjama Pursuit (Sward)
3. Track Sessions Update (TB)
4. Teal Targets (DP)
5. Membership statistics (JC)
6. AOB
7. Minutes from previous meeting accepted and action points discussed and agreed.

Action points:

* **Mental health ambassador**, no update, the action point will be demoted.
* **POTW agree criteria**
	+ The team discussed criteria for selecting POTW, looking at events, i.e. team or individual and performance.
	+ It was agreed it remains difficult to select POTW when there are several options in terms of outstanding performances to choose from.
	+ Options will be reconsidered in the new year when it will be decided whether to continue to continue with the weekly award, POTW will not be awarded in the remaining weeks of this year.
* **Notify Rowheath of Christmas dates**
	+ Rowheath have been notified of the dates of Christmas club sessions and the Pyjama Pursuit.
* **Parkrun takeover**
	+ This has been discussed with the parkrun team however it was felt that more notice is required, no parkrun takeover has been agreed at this point.
* **Club 20th anniversary**
	+ Sue Ward advised that herself and other founder members, Martin and Marie Foster have planned to meet in January to discuss events to recognise this anniversary.
	+ It was suggested we have a special item of 20th anniversary kit, CD will investigate options and discuss with S Ward.
* **New tent & event shelter trolley**
	+ RL has discussed options for replacing the tent with DE, models have been recommended.
	+ JC has investigated some options for the event shelter trolly which he will share.
* **Club members survey**
	+ SM has distributed to the committee an update of actions carried out to date requesting comments and feedback.
	+ The comments made and actions taken will be shared to club members via FB and the club website.
	+ As well as ‘You said we did’, details will also be shared of comments made in the survey on which no action has been taken with explanations as to why.
1. Pyjama Pursuit Christmas run
* S Ward confirmed organisation of the event is in hand, trophies have been ordered, cakes etc will be purchased.
* Fancy dress is optional, DP will assist with the results, SM will share the event.
* The bottled water we have in the cupboard will be used to clear this stock.
1. Track sessions update
* The last track session of the current block will be this week, there has been a good uptake and consistent attendance to the sessions. Good feedback has been received.
* Sessions will continue in the new year with an 8-week block aimed at the cross-country nationals and an 8-week block focused on marathon training. Sessions will be at the same location on a Wednesday evening. Dates will be confirmed and shared in the new year.
* Ice may be an issue in Jan / Feb, TB confirmed a procedure is now in place if track is icy to cancel and consider alternatives.
* TB / SM to obtain feedback from club members who attended the sessions.
1. Teal Targets
* DP will contact MW to confirm if any assistance is required with collating Teal Target results.
* It was agreed to offer an alternative option for Januarys Teal Target due to the limited number of places available at the Centurion race and the difficulties of entering online.
* The alternative is the Fladbury Festive Five.
* Both events will count for the competition.
* JG & JC will consider Teal Targets for the next 6 months.
1. Membership Statistics
	* JC confirmed there are currently 250 fully paid up club members, and 2 second claim members.
2. AOB
* Member of the month to be agreed via email.
* RL will investigate the demand for a coach to the nationals this year as the venue is not a great distance to travel.
* SM commented on WGV parkrun and whether the club would consider making a donation, it was agreed to discuss again at the next meeting.
* KM confirmed all arrangements are in place for the Christmas party.
* S West confirmed training sessions are being considered that focus on Teal Targets particularly Road Relays.
* DP advised that a club member had commented on one off the routes being complex, it was agreed that the route enabled people to loop back to the club and it was difficult to get lost.
* CD would like to suggest a new route, which will be tested on a social run in the summer.

# Actions points

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| New Tent & Event Shelter trolley | RL / JC | RL to discuss options with Dave Ellis.JC to share options for the event shelter trolley | 13/1/20 |
| Teal Targets | JG / JC | Teal Targets for first six months | 13/1/20 |
| Track Sessions | TB / SM | Feedback from participants | 13/1/20 |
| Coach | RL | Establish interest in coach to national xc | 13/1/20 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Next Meeting: Monday 13th January 2020