Bournville Harriers

**MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 11th November 2019**

Meeting chaired by Dave Powner

Notes taken by Lin Goulding

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Dave Powner (DP) | Club Chairperson | ✓ |
| Tom Bunn (TB) | Club Vice Chairperson  | ✓ |
| Suzanne Bunn (SB) | Club Secretary | Apologies sent |
| Richard Shearing (RS) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Lin Goulding (LG) | Ordinary Member | ✓ |
| Suz West | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| Ian Mackenzie (IM) | Team Manager Men’s Cross Country | Apologies sent |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator  | ✓ |
| Claire Daniels (CD) | Kit Secretary | ✓ |
| Kristy Mabbett (KM) | Social Secretary | ✓ |

**Agenda**

1. Review minutes and action points from October 2019 meeting
2. POTW (DP)
3. Xmas Party (KM)
4. Xmas club dates (DP)
5. Membership statistics (JC)
6. Membership survey (Standing Agenda Item) (SM)
7. AOB
8. Minutes from previous meeting accepted and action points discussed and agreed.

Action points:

* **Mental Health ambassador**, no update, leave action point open.
* **Leafy 10k Update**
	+ LG Confirmed Income from this year’s event as, Income £4951, Costs £2404, Profit £2546, subject to Corporation tax at 19% for 3rd party entrants.
	+ Date for next year’s event will be 27/9/20.
	+ SW put forward the suggestion that we don’t provide goody bags next year, difficulties were experienced this year in obtaining the contents for the bags and also the packing, storage and transportation, we also endeavour to be eco-friendly but the contents of the bags are all wrapped in plastic.
	+ SW suggests we provide a medal and a T shirt, alternatives suggested were coasters or towels, SW will look into options.
	+ Medals will only be provided to participants not volunteers.
	+ Next years event will allow for 350 entrants.
	+ This year’s event was a great success with little negative comment or feedback.
* **Track Sessions**
	+ TB confirmed 38 club members have signed up for the sessions with 23 attending the first session.
	+ Surplus income will be used for cakes etc on the last night of the sessions.
	+ The track sessions may be extended if strong interest continues, A good cross section of club members attended, interest has also been expressed in shorter distance training.
	+ Discussions will be followed up in the December committee meeting.
1. POTW Performance of The Week
* DP advised that feedback has been received from a club member making a number of observations and suggestions relating to POTW and requesting that this be raised at the next committee meeting.
* Comments made such as... difficulties in deciding on a weekly basis, how completely different performances can be distinguished over one another, why award it if certain standards are not reached, appearance of spreading it around, may be counterproductive if offending certain groups, discriminatory. Suggestions such as… don’t have POTW, set clear objectives and criteria, have it once a month let members vote on it, publish a monthly newsletter.
* The committee discussed the points made and POTW as an award in general.
* It was felt that POTW had value as an award and overall was well received. It was commented that as in life generally none of us can expect to be in agreement with every decision made in relation to awards recipient.
* It was agreed it would be beneficial for details re the award criteria to be set out, the Team managers and Vice Chair will consider the criteria for POTW for review by the committee.
1. Xmas Party Arrangements
* Tickets will go on sale shortly at £12 pp, children are welcome to attend, the ticket price will be the same.
* There will be a Foodbank donation collection point and a charitable raffle.
* There may be a theme for the party TBC.
* Cupcakes will be provided as a sweet, KM is obtaining costs.
* The London Marathon ballot will be held at the party as subject to the usual criteria, club members don’t have to be attend the party to enter the ballot.
1. Xmas club dates
* Club runs will take place on Monday 23rd and Monday 30th December, no training on Thursday 26th December.
* A Christmas run event will be held on Sunday 29th December. SW to arrange.
* LG will notify Rowheath of the above dates.
1. Membership Statistics
* JC confirmed there are currently 247 fully paid up club members, and 2 second claim members.
* There are a small number of regular attenders who haven’t joined who will be approached when possible.
* The club will qualify for 2 VMLM places.
1. Members Survey
	* SM will prepare and publish a roundup of things that have been done as a result of the survey.
2. AOB
* Member of the month agreed via email.
* RS advised that due to changes to his job role he may be unable to continue as Treasurer, TBC.
* SM raised the issue of the club doing a parkrun takeover this year, SM will discuss with Anna McManus.
* SM advised the committee that the 20th year anniversary of the club is next year, April 2020. SW and all committee to consider how to recognise this anniversary.
* LG advised that 1 place for next years Bham 10K was available, with 2 TBC.
* LG raised the issue of purchasing a trolley for the new BvH event shelter and replacing the old tent / event shelter. RS confirmed the funds were available for this. RL will discuss this with Dave Ellis.

# Actions points

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| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| MHA | SB | Contact run and talk group to see if anyone would like to become an ambassador. | 9/12/19 |
| POTW | TB/RL/SWhiting/JG/IM | Team managers and Vice Chair will consider the criteria for POTW for review by the committee. | 9/12/19 |
| Dates | LG | Notify Rowheath of the dates of club sessions over the Christmas period and the date of Christmas Pyjama Pursuit run. | 9/12/19 |
| Parkrun Takeover | SM | SM to discuss potential parkrun takeover with Anna McManus | 9/12/19 |
| Club 20th Anniversary | SWard/All | SW and all committee to consider how to recognise this anniversary. | 9/12/19 |
| New Tent & Event Shelter trolley | RL | RL to discuss options with Dave Ellis. | 9/12/19 |
| Club memberssurvey | SM | SM will prepare and publish a roundup of things that have been done as a result of the survey. | 9/12/19 |

Next Meeting: Monday 9th December 2019