Bournville Harriers

**DRAFT MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 13.5.19**

Meeting chaired by: Dave Powner

Attendance

|  |  |  |
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| **Name** | **Role** |  |
| Dave Powner (DP) | Club Chairperson | ✓ |
| Tom Bunn (TB) | Club Vice Chairperson acting | ✓ |
| Suzanne Bunn(SB) | Club Secretary | ✓ |
| Richard Shearing (RS) | Club Treasurer | apologies |
| John Cheel (JC) | Membership Secretary | ✓ |
| Ian Forman (IF) | Ordinary Member | ✓ |
| Lin Goulding (LG) | Ordinary Member | ✓ |
| Suz West | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| James Drakeford(JD) | Team Manager Men’s Cross Country | apologies |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Stewart Crowton (SC) | Membership Development Co-ordinator | ✓ |
| Claire Daniels(CD) | Kit Secretary | ✓ |
| Kristy Mabbett(KM) | Social Secretary | ✓ |

# Apologies Received

See above.

Minutes from previous meeting accepted and action points discussed and agreed. As below.

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|  | **Owner** | **Action** | **Complete / Review** |
| Yatch handicap | Dp And SWa | To get awards and prizes | Complete |
| X country trophies pick up | JD | To email and organise trophies to be posted |  |
| Beg and expo | SC  SM/SC | To organise the beg course  Organise expo | See minutes below |
| Track and field enq | TB | To investigate possibility of entering the league | Investigated track and field not possible but other options available TB to keep updated and give list of possible track events. |
| Coaching meet | SWe/Dp | To meet with Sean Rose to discuss cannon hill and other arrangements | Complete see mins below |
| Newbridge | KM | To look at possible event dates/meet ups | 14th Sept – the medieval marathon and other shorter distances agreed SM to put on facebook/website |
|  |  |  |  |

1. Expo – date decided for Thurs 8pm 4July in order to not coincide with other dates as follows: Beginners’ 5k 20th June; Tour of Bournville 24th June; killer mile 21st July

2. Beginners’ workshop with Nic Sykes- 10 June 8pm. Organised by SWest. All ready LG to book room.

3. Coaching team and funding

How much is available? LG confirmed £1000 put aside and £1250 was spent last year, it is not a problem if goes slightly over as this paid for the LiRF qualifications last year x 4. S West stated that in order to meet our current coaching commitments we needed another 5 coaches, the committee agreed as this gives more flexibility. An advertisement for coaches will be put out on the website and facebook page to encourage people to apply and potentially fulfil the coaching requirements/qualifications -SM.

1. Safeguarding for coaches

2 part awareness courses are available and require a 70% pass, the cost is £10. It was agreed that this should be completed by all coaches. SWest to organise.

1. Sean’s training sessions.

Due to start 1.6.19 for 8 weeks at Houlders Lane, Cannon Hill @ 8.30. Based on increasing 5k speed and achieving a new park run pb. Would include a warm up for park run, a session and cool down. Park run have been contacted and there are no objections, approx. 30 people and one coach. Committee mentioned this may be a ratio which is too big therefore SC agreed to support. SWest to go back to SR and find out about the sign up process, risk assessment and for the committee to look at again after the 1st session to ensure there are no issues with other park users etc. As an extra to this discussion it was agreed to put a disclaimer on the website re: Cofton sessions as there is no official BVH qualified coach on this session (SM action).

1. Beginners’ tranisition

SC to put in place a plan for transition on a weekly basis from 5 to 10k on Monday nights, 1 more k or mile per session. The sessions would remain payment free. No session will take place on a Thursday, attendees would be welcome to attend the reps sessions. As far as possible the current routes would be used but shortened.

1. Mental health ambassadors

Alan Orr has stepped down. Claire Mullen is staying on. We will advertise for a new representative, but will ask run and talk volunteers first. SB to contact CM and group.

1. Membership

5 new members. 154 have now renewed and the problem has now been fixed. JC to follow up any non – renewals over the next few weeks.

A.O.B

MOM to be done off line.

Meet the committee – date agreed 6.6.19 – 845 onwards –

LG to ask for another room for committee meet as coincides with Nic Sykes talk

Kit catalogue for weebite to go live before next kit night – CD & SM.

Killer mile – 18th July date decided.

24th June is the Tour of Bournville – Sue Ward organising.

1 10k place left to be put on face book competition.

Members survey to be put on next agenda.

Actions for next meeting

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|  | **Owner** | **Action** | **Complete / Review** |
| Room bookings | LG | Book rooms for future committee dates, expo and NS workshop |  |
| Mental health ambassador | SB | To contact CM and run and talk group to se if anyone would like to become an ambassador |  |
| Beg/transition and expo | SC  SM/SC | To organise the transition plan  Organise expo |  |
| Killer mile | SWa | To organise |  |
| Coaching | SM  Suz | To advertise for new coaches  To sort safeguarding training |  |
| Newbridge | SM | To put up full details on website and facebook. |  |
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Next Meeting: 10.6.19