Bournville Harriers

**DRAFT MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 11.2.19**

Meeting chaired by: Dave Powner

Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** |  |
| Dave Powner (DP) | Club Chairperson | ✓ |
| Jude Glynn | Club Vice Chairperson acting |  |
| Suzanne Bunn(SB | Club Secretary | ✓ |
| Lin Goulding (LG) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Nicola Morris (NM) | Ordinary Member | ✓ |
| Simon Newman (SN) | Ordinary Member | ✓ |
| Suz West | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| James Drakeford(JD) | Team Manager Men’s Cross Country | apologies |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Steve Doswell (SD) | Membership Development Co-ordinator | apologies |
| Miriam Stevens (MS) | Kit Secretary | apologies |
| Rachel Partridge(RP) | Social Secretary | ✓ |

# Apologies Received

See above.

1. Minutes from previous meeting accepted and action points discussed and agreed.

Action points update: It was decided that a donation could not be made to the new park run – SB to notify Anna McManus. Teal targets still in progress but first 2 decided – road relays and Bham 10k

1. Committee roles and vacancies

The following roles have become available and new people have offered to stand:

Kit secretary – Claire Daniels

Social secretary – Kristy Mabbett

2 ordinary memebers – Linda Goulding and Ian Foreman

Head coach – now filled – Suz West

Treasurer – Richard Shearing

Vice chair – this role is still unfilled – JG is temp

Newcomers and co-ordinators role: Stewart Crowton

Committee members agreed to ask around and help to find a replacement for the vice chair role.

1. Tealies winners - cocncluded

1. Awards night preparation

Laura Gale has offerred to take photos. MS and RP to arrange rest of the evening. LG to look in to £100 deposit for the food company for the evening..

1. XC medals

It was agreed that we should purchase the extra medals for the men’s xc country team

1. Teal target winners

It was agreed that medals should be bought for those who participated in 6 or more teal targets and given out on awards eve,

1. AGM prepartation

20th Feb – invitations to be sent out LG to do

There is a detailed template for the eve which is easy to follow

A sign in sheet to be numbered and on the door for those attending- SB to organise

1. Membership

4 new members and one re-joined.

8 Old tent and bottles

The bottles are to be stored at Rowheath and the old tent is to be disposed of.

A.O.B

Member of the month to be done by email

First aid box needs to be checked and replenished – Swest to check

Beginners’ course – Stewart Crowton and Suz West to organise

# Actions for next meeting

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| AGM | SB  LG | To sort the attendance register  To send out invite |  |
| Teal targets | JC/JG | To discuss and bring to committee potential teal targets for new year |  |
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Next Meeting: 11.3.19