Bournville Harriers

**DRAFT MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 10.9.18**

Meeting chaired by: Dave Powner

Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Dave Powner (DP) | Club Chairperson | ✓ |
| Rebekah Hilton (RH) | Club Vice Chairperson | Apologies sent |
| Suzanne Bunn(SB | Club Secretary | ✓ |
| Lin Goulding (LG) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Nicola Morris (NM) | Ordinary Member | Apologies sent |
| Simon Newman (SN) | Ordinary Member | Apologies sent |
| Nicola Sykes(NS) | Head Coach | Apologies sent |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | Apologies sent |
| James Drakeford(JD) | Team Manager Men’s Cross Country | ✓ |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | ✓ |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Steve Doswell (SD) | Membership Development Co-ordinator  | ✓ |
| Miriam Stevens (MS) | Kit Secretary | Apologies sent |
| Rachel Partridge(RP) | Social Secretary | ✓ |

# Apologies Received

 See above.

1. Minutes from previous meeting accepted and action points discussed and agreed.

 Action points update: The membership survey will be repeated in 5 months time. Faster runners’ feedback in minutes . License now complete.

1. Vice chair person resignation

The committee offered its thanks to Rebekah Hilton for her service as vice chair. DP asked any committee members to consider if they would like to put their name forward to be considered as the new vice chairperson; please contact him, whether just as a permanent or temporary offer. We would also need a new signatory.

1. Leafy update
* License is now complete
* The medical elements and any first aid are now also organised
* Plaques have been engraved
* JCR race solutions information has been sent
* Rhian is sorting the marshals
* Rachel will do registration
* Cakes – the charity Headway is sorting but we could provide some as well
* Toilets – 4 portaloos agreed
* A charge of £2 to be made if anyone transfers place
* Flyers to be issued to locals to advise of the event
* Gazebos and bag area to be sorted by sub committee
1. Focus group feedback – faster runners
* The Monday 10 mile run is now and will have a 6 mile stagger point
* The Saturday Cofton sessions have now resumed and Matt Pollard/Ian Jone/Sean Rose have offered to lead. Discussion was had as to whether anyone holds a coaching qualification and whether it should be an official session until further investigation in to insurance and coaching certificates/DBS would be needed. It may be that Sean Rose holds a coaching certificate. DP/JD to approach Sean Rose to discuss
* They would like an annual leader board for different distances (top 5k, 10k etc) The committee agreed this could perhaps be put on website. SM to look at.
* Participation in RR/XC – We should push towards encouraging performance as opposed to just participation in order to put forward strong teams and we should ensure everyone turns up. Action; team captains to encourage this push for performance drive.
* Announcements to be complete by 7.30 – this is now being done and they now always start at 7.20
* Further considerations for a later date include: Teal target coaching; specific performance coaching; what is the ideal end goal for Thursday nights – is the uni track now possible? Could the Newbridge connection be exploited? Can we stream Thursday sessions to become more athlete focused.
1. Members’ survey feedback

There was much more feedback this time, many said they would recommend the club and the majority of the feedback and comments were positive. It was agreed to complete one every 6 months. The ordinary members roles were considered and it was discussed as to whether members knew they could approach them with any queries, or to represent their views on committee/ should we promote it more(action)? There were couple of suggestions which the committee decided could not be considered/amended: one person had mentioned the club time was not convenient; announcements on facebook were not sufficient as they were not on facebook (this has already been rectified as they are also on the website).

1. Members’ stats.

230 paid up, 2 of which were beginners. 5 have applied but not paid up yet. If we have another 12 by 5th November we will have 3 VLM places.

1. A.O.B

Member of the month: Alison Price, nominated by Richard Shearing, Tom Bunn and Pete Hickman

Newcomers’ rota – Steward Crowton has joined it and Andrew Hoole has left. We need to ask anyone else if they want to join it.

AGM dates and awards’ evening – LG to contact and book with Rowheath – 1st Friday in arch and the AGM is last Thursday in March.

SW – Road relays update- strong and hopeful team for next RR

It was agreed to buy a shelter before the leafy 10k if needed – SW to investigate

# Actions for next meeting

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| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| Leafy  | SWhitingSWard | Order shelter if necessary SWOrder 4 portaloos  |   |
| Faster members | JD/DP | Check with Sean Rose re coaching Quals |  |
|  | All Team managers | Promote performance for XC and RR  |  |
| Membership survey | All committee memberes | Encourage others to put themselves for newcomers’ rota. Encourage others to use ordinary members to put forward ideas to committee.  |  |
| A.O.B | LG | Book Rowheath for the AGM and awards’evening |  |
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Next Meeting: 10th September 9pm