Bournville Harriers

**DRAFT MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 11thJune 2018**

# Meeting chaired by: Rebekah Hilton

# Attendance

|  |  |  |
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| **Name** | **Role** |  |
| Dave Powner (DP) | Club Chairperson | Apologies sent |
| Rebekah Hilton (RH) | Club Vice Chairperson | ✓ |
| Suzanne Bunn(SB | Club Secretary | ✓ |
| Lin Goulding (LG) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Nicola Morris (NM) | Ordinary Member | Apologies sent |
| Simon Newman (SN) | Ordinary Member | ✓ |
| Nicola Sykes(NS) | Head Coach | ✓ |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| James Drakeford(JD) | Team Manager Men’s Cross Country | Apologies sent |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | Apologies sent |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Steve Doswell (SD) | Membership Development Co-ordinator | Apologies sent |
| Miriam Stevens (MS) | Kit Secretary | ✓ |
| Rachel Partridge(RP) | Social Secretary | ✓ |

# Apologies Received

See above.

1. Minutes from previous meeting accepted and action points discussed and agreed.
2. Killer Mile

Now organised -the sub committee have met and some more volunteers are needed for the day to marshall. Various committee members offered to help and a request to go on facebook. Rhiann will print out certificates and prizes were agreed as 2 x £25 meal vouchers for the Peacock – 1 male – 1 female winner. An entry raffle will be held and winners will receive a voucher to be redeemed for a teal target race of their choice. Registration starts at 6.45. Tim Hodges has offered to provide a gazebo.

1. Accounts Update

A copy of the recent accounts had been emailed and there were no queries or comments as yet as it is very early in the year. It was agreed that we would approach Rowheath about donating/contributing to a water cooler in the changing area.

1. Committee role descriptions

It was agreed to wait until DP returns to discuss these and whether they should be changed and whether they should go o to the website. Action for new agenda item next month.

1. Birmingham 10k

We have 8 free places, which it was agreed would go to the fastest 4 men and 4 women. It was also agreed that the £400 winnings should go in to the funds to pay for prizes in the form of teal target race vouchers for other club events/races. SM to find out how many times we have won and publish on the website.

1. Christmas party

The venue is already booked. It was agreed that we ask Guy Marston to cater for the event and the date is 7.12.18.

1. Membership

223 paid up, 20 new members have joined since April and 51 have not renewed. JG will mention in announcements that you cannot run killer mile without being a member.

1. Beginners’ feedback.

Guy Marston sent the following feedback:

61 signed up. 39 completed 5k. 2 completed afterwards. 1 fully signed up 3 applied. Costs £13.50 bananas. 65ish medals. Linda has receipts. Worth remembering for next year costs will increase significantly (I used a lot of favours). New route worked well, it’s on strava, easy to marshal, kept runners together and safer with fewer roads to cross. Need to watch lead coach isn’t involved in announcements (to much pressure for them and delays the start for beginners. Generally we had great feedback and many beginners are now with Steve for transition. So many people to thank.. coaches, helpers timekeepers etc Dave has announced a full list. Special thanks to Stak who helped me immensely, I think it is worth considering a full time role for the job next year and possibly 2 people to carry it out.

The committee agreed it had gone well and that it was worth considering a few changes, that we returned to one person completing admin and a lead coach would organise the delivery. DP had also sent some notes to be considered next year especially concerning consistency with the delivery of the programme so that everyone knew what had already been delivered and what was to be delivered next.

1. A.O.B

LG will take notes of next meeting in SB absence

Gazebos – RP will speak to Matt Pollard in respect of borrowing/using the large gazebo

Repeat membership survey – SM to carry out and will link to a prize – teal target race voucher.

Newbridge visit – they will be staying at The beaches 4/5th August and will run the Cannock Chase run, this will be advertised to club through announcements. SM will look in to organising a potential meal at the Country Girl in Selly oak.

A member had queried the minutes not being on the website – they have now been uploaded, unfortunately they were late in being uploaded due to technical issues, this has now been resolved and they will be uploaded as soon as written.

The events email is to be linked to Sue Ward – SM to action.

The questions to the transition survey will be emailed out - SB

Action point from previous minutes to be re-visited at next meeting concerning the faster runners.

# Actions for next meeting

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| Membership survey | SM | To look at repeating |  |
| Faster members | NS & JD | To canvas faster runners for ideas/routes and bring back to next meeting as an agenda item |  |
| Christmas party | SM/RP | To ask Guy about providing catering |  |
| Leafy | SD | Chase license and pass to SW |  |
| Beg Questionnaire | SB | To email questions for survey |  |
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Next Meeting: 13th August 9pm