Bournville Harriers

**DRAFT MINUTES OF CLUB COMMITTEE MEETING**

**Held on Monday 11thJune 2018**

# Meeting chaired by: Dave Powner

# Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** |  |
| Dave Powner (DP) | Club Chairperson | ✓ |
| Rebekah Hilton (RH) | Club Vice Chairperson | ✓ |
| Suzanne Bunn(SB | Club Secretary | ✓ |
| Lin Goulding (LG) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Nicola Morris (NM) | Ordinary Member | ✓ |
| Simon Newman (SN) | Ordinary Member | Apologies sent |
| Nicola Sykes(NS) | Head Coach | Apologies sent |
| Sue Ward (SW) | Race Events Co-ordinator | ✓ |
| Stacey Marston (SM) | Communications Officer | Apologies sent |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| James Drakeford(JD) | Team Manager Men’s Cross Country | Apologies sent |
| Simeon Whiting (SW) | Team Manager Men’s Road Relays | Apologies sent |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Steve Doswell (SD) | Membership Development Co-ordinator | ✓ |
| Miriam Stevens (MS) | Kit Secretary | Apologies sent |
| Rachel Partridge(RP) | Social Secretary | ✓ |

# Apologies Received

See above.

1. Minutes from previous meeting accepted and action points discussed and agreed.
2. Membership stats (JC)

66 members have not renewed as yet, reminders will be sent along with letter to ask why they are not renewing.

1. Hardship for new members

The committee agreed the following:

We shall adopt the same methodology and principles for newcomers as are in place for existing.

Committee members to approach any new members who might appear to be struggling to pay to join up, to advise them of the hardship options available.

Mention to current members who may have friends and are keen to join but may struggle to pay.

To put a footnote on the member page to include an invite to new members to apply if they are in hardship (SM)

1. Killer Mile

Has been organised and a working party will finalise arrangements.

1. Beginners’ group

Invite Guy Marston to feed back on the course and how it went. (SB)

1. Membership development

SD shared a ppt presentation and ideas on the 4 values of the club and how it impacts on development of members and meeting their needs. As a starting point it was discussed about how to capture everyone who attended the beginners’ course and whether they would like to continue, what they would like to do and what could be done to support those transitioning between beginners’ and full club attendance. It was decided that a survey would be completed with the beginners’ to find out their needs (a collation of this is attached (SD to put together and SB to p/copy and distribute/collate)

1. Transition

As per above SD/SB to organise and capture beginners’ course feedback to formulate plans for the transition programme to be organised and led by SD.

1. Cupboard

LG is to going to organise the cupboard on Friday morning and any help would be appreciated. It was a greed to purchase some stacking drawers for approx. £50 to make storage easier.

1. Rowheath sports council meeting.

The car park lighting has been fixed and additional lighting was discussed.

Track development was discussed and a viability study stated it would cost £2000 for an architect and Rowheath are considering this. The committee decided to wait and see what the new plans would involve.

1. Next meeting & DP abence.

JG will read announcements in his absence from 3.7.18 to 17.7.18. RH will chair the meeting

1. A.O.B

Member of the month agreed.

LG suggested we could make a donation to Blind Dave’s charity as a thank you for his talk. LG/SB to check on charity and report back.

# Actions for next meeting

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| Killer mile | SW | To organise with a small team | Ongoing |
| Transition group | SD & SB | Organise and collate survey to inform the transition group |  |
| Hardship for new members | SM | To put footnote on members website as per minutes |  |
| Leafy | SD | Chase license and pass to SW |  |
| membership | JC | Send reminders for payment and letter |  |
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|  |  |  |  |

Next Meeting: 8th July 9pm