

Bournville Harriers

MINUTES OF CLUB COMMITTEE MEETING

Held on Monday 5th February 2018

Meeting chaired by: Stacey Marston

Attendance

Name	Role	
Stacey Marston (SM)	Club Chairperson	✓
Rebekah Hilton (RH)	Club Vice Chairperson	✓
Katie Alldrit-Rose (KA)	Club Secretary	X Resigned
Lin Goulding (LG)	Club Treasurer	✓
John Cheel (JC)	Membership Secretary	✓
Nicola Morris (NM)	Ordinary Member	✓
Simon Newman (SM)	Ordinary Member	✓
Nicola Sykes(NS)	Head Coach	✓
Dave Powner (DP)	Race Events Co-ordinator	✓
Andy Hoole (AH)	Communications Officer	✓
Rhian Littlewood (RL)	Team Manager Women's Cross Country	✓
Mat Pollard (MP)	Team Manager Men's Cross Country	✓
Oliver Kirkland (OK)	Team Manager Men's Road Relays	X
Jude Glynn (JG)	Team Manager Women's Road Relays	✓
Steve Doswell (SD)	Membership Development Co-ordinator (Acting Club Secretary)	✓
Laura Gale (LaG)	Kit Secretary	✓
Jo Whiting (JW)	Social Secretary	✓

Apologies Received

Oliver Kirkland

Actions from previous meeting

	Owner	Action	Complete / Review
A	Jude Glynn/Rhian Littlewood/Oliver Kirkland/Mat Pollard	Prepare information to be posted on the club website relating to team information and events.	C/F to Mar
C	Linda Goulding	LG to update committee re the below when has an update from Rowheath: <ul style="list-style-type: none"> - Development of the track: Agreed at Jan meeting not to pursue) - repairs to lockers: Agreed with RHP that BvH will get our own quotes for locker repairs). - NEW ACTION: Ask RHP about car park lighting. Raised with RHP. If cost is an issue, BvH could make a contribution. RHP would look at this again. 	11/12/17 C/F to Feb Remove C/F Mar C/F Mar
D	Stacey Marston and John Cheel	Re-circulate policy re subsidised rate to committee for comment. On this month's agenda – see below	11/12/17 Feb meeting
E	Stacey Marston	Circulate member survey before Christmas. Done. Very positive results received. A few points for consideration. Briefly considered – allow time for more discussion at next meeting. .	11/12/17 Mar Agenda

1. BvH Awards – Review awards category shortlists (SM/All)

Shortlists were reviewed and this year's winners chosen for award categories where the committee rather than members make the final selection. Winners will be announced at the Tealies ceremony.

2. Annual General Meeting (AGM) preparations (SD/LG)

AGM date: Thu 22 Mar 7.30pm. Members will be reminded about the date of the AGM before the March committee meeting to give them an opportunity to raise issues that the committee can

consider for possible inclusion on the AGM agenda. The Notice of AGM will then be sent following the March meeting, at least two weeks before the AGM date.

Subsidised membership proposal - a committee or AGM decision? It was decided that the proposal be taken to vote at the AGM. The current draft proposal would be amended, removing the requirement for the applicant needing to be fully paid up for the year and replacing it with a simple reference to being a current member.

Committee vacancies: While members at the AGM can stand for any of the committee roles, there were known candidates currently for all except three roles. These were: Social Secretary, Race Events Director and Men's Cross Country Manager.

3. Newcomers' rota (JC)

John offered to take the rota on until April, which was gratefully accepted. It was agreed that filling the newcomers' rota should form part of the Membership Development role in future. Discussion moved on to discussing how best to match new runners to existing club members to run with them. Nicola S felt that Thursdays would be a better day for newcomers to arrive as people can get lost in the crowd on Mondays.

4. Teal Targets 2018/19 (DP/MP)

Linda suggested following the same approach as last year and inviting two people to provide a list of Teal Targets for the coming club year. John, Jude and Nicola M all kindly offered to take this on.

5. GDPR (LG)

The law on data protection is becoming much more stringent from May 25 2018 with breaches of the law resulting in potential criminal charges and fines. There is substantial material about GDPR on the England Athletics (EA) website. BvH is also entitled to 30 minutes of legal advice. Following discussion, it was agreed that the EA site will be checked to see if our insurance cover is adequate to cover liabilities arising from a data security breach under GDPR. Rebekah and Rhian agreed to look into the implications for BvH initially and recommend action to the committee. Others may need to become involved in due course.

6. Club Flag (SM)

The club flag is part of our presence at team events but the current flag is showing signs of age. Steve would get quotes for a replacement.

7. AOB

Linda challenged the existing practice of people being able to sign up for the beginners course and not pay. The website process would need to be altered to avoid this in time for 2018 course.

Andy confirmed that just 15 Tealies awards night tickets had been sold so far. Stacey asked for everyone to do what they can to raise awareness of the event to boost participation.

Next committee meeting 12 March.

Actions for next meeting

	Owner	Action	Complete / Review
a	SD	Remind members about the AGM date. Call for issues for possible consideration at AGM.	By 26 Feb
b	SD	Issue Notice of AGM	By 1 Mar
c	SM	Revise Subsidised membership proposal	Mar mtg
d	JC, JG, NM	Compile proposed Teal Targets for 2018/19	Mar mtg
e	RH, RL	Form initial view of GDPR implications for BvH and recommend action	Mar mtg
f	SD	Check if BvH insurance cover adequate for GDPR	Mar mtg
g	SD	Get quote to replace club flag	Mar mtg
h	LG/AH	Update website to ensure payment taken before beginners course registration confirmed	Mar mtg