Bournville Harriers

Minutes

Monday 8th January 2018

Meeting Chaired by: Stacey Marston

# Attendance

|  |  |  |
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| **Name** | **Role** |  |
|  Stacey Marston (SM) | Club Chairperson | ✓ |
| Rebekah Hilton (RH) | Club Vice Chairperson | ✓ |
| Katie Alldrit-Rose (KA) | Club Secretary | X Resigned |
| Lin Goulding (LG) | Club Treasurer | ✓ |
| John Cheel (JC) | Membership Secretary | ✓ |
| Nicola Morris (NM) | Ordinary Member | ✓ |
| Simon Newman (SM) | Ordinary Member | ✓ |
| Nicola Sykes(NS) | Head Coach | ✓ |
| Dave Powner (DP) | Race Events Co-ordinator | ✓ |
| Andy Hoole (AH) | Communications Officer | ✓ |
| Rhian Littlewood (RL) | Team Manager Women’s Cross Country | ✓ |
| Mat Pollard (MP) | Team Manager Men’s Cross Country | ✓ |
| Oliver Kirkland (OK) | Team Manager Men’s Road Relays | X |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Steve Doswell (SD) | Membership Development Co-ordinator (Acting Club Secretary) | ✓ |
| Laura Gale (LaG) | Kit Secretary | ✓ |
| Jo Whiting (JW) | Social Secretary | ✓ |

# Apologies Received

 Oliver Kirkland

# Agenda

1. **Review actions from last meeting (All)**

See chart below.

1. **Quarterly treasury update (LG)**

LG circulated the update prior to the meeting. Key figures are given here for future reference.

Opening bank balance as at 1/4/17: £10,297

Total Income year-to-date to 31/12/17: £22,216

Total Expenditure year-to-date to 31/12/17: £16,860

Bank as at 31/12/17: £15,143

1. **Preparations for AGM (SD/SM/All)**

Date of AGM: Monday 26 March. The discussion highlighted the need to fill certain key positions. Both SM and outgoing committee members were and would continue to seek new recruits and successors, subject to endorsement by vote at the AGM. It was agreed to hold a cake-bake fund-raiser as part of the AGM.

1. **Preparations for Awards night (SM/All)**

Awards night (‘The Tealies’) date: Friday 2 March. SM had prepared a long-list of nominations for each award, which the committee discussed to bring down to a short-list. SM would circulate this separately prior to the next committee meeting, where the committee would be asked to make the final selections. Separately, SM would create and arrange for a member ballot to be issued for those awards that members vote for.

1. **Coach to National Cross Country Championships**

Mat agreed to arrange to pay the deposit for the coach from Johnson’s and set up payment arrangements. The booking may be increased from the current midi- (35 seater) to a full sized coach (52 seater), depending on demand. We would offer bookings exclusively to BvH members and supporters initially but would extend to others (including KHRC) if there was still capacity nearer the time.

1. **Donation to RSVP.**

The club had received a letter thanking BvH for the donation.

1. **Member of the month for December (SM)**

It was agreed that Pete Hickman would be MOTM, largely because of his fortitude and positivity during a lengthy injury, during which he has been ever-present, whether at parkrun, at races or at the club.

1. **Date for this year’s Leafy 10K**

With the date of the Birmingham Marathon now set for 14 October, the club would maintain the two week margin so that we could continue to position the race as ideal preparation for a pre-Marathon taper. The date for the Leafy 10K would therefore be Sunday 30 September.

1. **AOB**

**None.**

# Actions from previous meeting

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Owner** | **Action** | **Complete / Review** |
| A | Jude Glynn/Rhian Littlewood/Oliver Kirkland/Mat Pollard | Prepare information to be posted on the club website relating to team information and events Carried forward to Feb meeting. | 11/12/17 To Feb 18  |
| B | Andy Hoole | AH to discuss spreadsheet programme to assist in loading club record and rankings on the website with Black Pear Joggers | **CLOSED** |
| C | Linda Goulding | LG to update committee re the below when has an update from Rowheath: * Development of the track
* repairs to lockers
* No further news re: track or locker repairs – do not pursue.
* NEW ACTION: Ask RHP about car park lighting.
 | 11/12/17 Feb meeting |
| D | Stacey Marston and John Cheel | Re-circulate policy re subsidised rate to committee for comment. | 11/12/17 Feb meeting |
| E | Stacey Marston | Circulate member survey before Christmas.  | 11/12/17 Feb meeting |
| F | Dave Powner | Progress plans for Christmas race event. | **CLOSED** |
| G | Stacey Marston | Speak to Geoff about Parkrun takeover and ask members to volunteer. | **CLOSED** |
| H | John Cheel | Arrange club VMLM places. | **CLOSED** |
| I | Stacey Marston | Include a reminder in club announcements re being responsible for knowing the Monday routes.Include details of following Monday route in Friday Facebook post.  | **CLOSED** |
| J | Stacey Marston | Put out a call for members who would be willing to volunteer to run with newcomers if someone at a similar pace attends a Monday run.  | **CLOSED** |
| K | Andy Hoole | Update club website to reflect amended running standard requirement to being able to run 5 miles within an hour. Also make sure it is clear that the club is only able to accept members over the age of 18. | **CLOSED** |
| L | Stacey Marston | Review costs of pop up tents and revert to committee. | **CLOSED** |
| M | Stacey Marston | Confirm loan of kit to KHRC. | **CLOSED** |
| N | Katie Alldrit-Rose/Linda Golding | Confirm dates the club facilities are required over Christmas and liaise with Rowheath. | **CLOSED** |
| O | Stacey Marston/Andy Hoole | Post on website re prize for Birmingham marathon, including a congratulations to the individuals involved. | **CLOSED** |
| P | Mat Pollard | Confirm details re Worcestershire cross country league and revert to committee. | **CLOSED** |