

Bournville Harriers

Committee Meeting Minutes

11th August, 2014

Meeting Chaired by: Oliver Kirkland

Attendance

Name	Role	Attended
Oliver Kirkland [OK]	Club Chair	✓
Sue Ward [SW]	Club Vice Chair	✗
Andy Hoole [AH]	Ordinary Member	✓
Andy Wheeler [AW]	Treasurer	✓
Daniel Trimm [DT]	Club Secretary	✗
Emily Holden [EH]	Membership	✓
John McKeon [JMCK}	Events	✓
Laura Leslie [LL]	Social	✓
Lesley Proctor [LP]	Club Kit	✗
Linda Goulding [LG]	Ordinary Member	✗
Linda Howell [LH]	Ladies Road Relays Team Manager	✗
Paul Gorman [PG]	Communications	✓
Paul Thompson [PT]	Gents Cross-country Team Captain	✗
Steve Atkinson [SA]	Coaching Coordinator	✗
Steve Doswell [SD]	Newcomers Coordinator	✓
Stuart Pearson [SP]	Mens Road Relays Team Manager	✗
Suz West [SW2]	Ladies Cross-country Team Captain	✓

Apologies Received

- Sue Ward
- Daniel Trimm
- Lesley Proctor
- Linda Goulding
- Linda Howell
- Paul Thompson
- Stuart Pearson

Agenda

1. Parkrun 'takeover'
2. Teal Targets
3. Rankings and Records
4. Coaching
5. Membership Update
6. Leafy 10k
7. Finance
8. Christmas Plans
9. First Aid
10. Community Defibrillator
11. Yoga introduction
12. 'Scholarship' Scheme
13. Bournville College
14. AOB

N.B. These minutes were put together from rough notes made by the Chair, in the absence of the secretary.

Actions

Action	Owner	Review
Provide more information on 'Trust Unity'	Steve Doswell	8/SEP/2014
Organise bookings for BvH Christmas night as agreed	Laura Leslie	N/A
Discuss future of coaching scheme with Bournville College	Oliver Kirkland	N/A

Minutes (Key Points)

1. Parkrun 'Takeover'

- The club 'took over' Cannon Hill parkrun the previous Saturday 9th August, taking on responsibility for most of the volunteer roles and running in numbers.
- At an estimate, 50 club members participated in one way or another.
- There was a consensus that the event was a successful one in terms of increasing the club's visibility, attracting potential members and giving something back to the local running community.

2. Teal Targets

- These events were deemed to have been a success. There was a fantastic club turnout the previous Saturday evening at the Stourbridge Stagger, with some excellent running and socializing.
- Inevitably, some club members have been disappointed that their favoured events have not been included yet, but it is impossible to meet everyone's needs.
- The Teal Targets will become more fully integrated into the club calendar next year, but will be restricted to one a month. Opinions of members will be sought.
- There will be an emphasis on targeting events where there are good team prizes (such as the Wythall and Hollywood 10k, at which the club won £150)
- There will also be a prize system that will give all members an equal opportunity to win, irrespective of ability. There was a unanimous view that this was a positive thing.

3. Rankings and Records

- Paul advised that Richard Rollins had devised an excellent system to monitor and update club records. There is, however, a slight glitch in the programme that will need to be overcome before it goes 'live'.

4. Coaching

- Steve Atkinson was not present, so discussions were limited.
- There was unanimous agreement that the committee should give its backing to Steve's ideas and initiatives.
- There was also unanimous support for Steve's view that official coached sessions should only be led by paid up club members. The same does not apply to 'unofficial' sessions.
- Suz will be undertaking the Leadership and Running course in November. Oliver also remains interested.
- Oliver said he had had some discussions with Steve Atkinson about encouraging more confident and established members to act as unofficial 'leaders' of 'pace groups' on Monday

evening runs. This was generally felt to be a sensible suggestion, but will need some further exploration in order to make it work.

5. Membership

- Andy and Emily attempted to provide a picture of current membership numbers, but this was rather difficult as there were some contradictions in the data provided by different sources (ie there are significantly more members recorded by EA than there are those who have paid subscriptions).
- Emily and Andy will endeavour to provide accurate numbers at next month's meeting.
- Although numbers are down on 2013, recent months have seen an increase, which is really encouraging.
- There are some delays with formally affiliating members to England Athletics. This is causing some new members frustration, but Emily is doing her utmost to address the situation.
- It is believed that 13 people from the Beginners' Course have now joined, along with 13 others.
- Andy advised that the club has 2 Life Members (SW and MF).
- There is some confusion over 'Couples Membership'. There was unanimous agreement that individuals should join the club in their own right (because of the inclusion of the club vest in the price), but couples could then renew together at the reduced rate in subsequent years.

6. Leafy 10k

- This year's 'Leafy' will take place on Sunday 5th October.
- Entries are through the Run Britain site and there have already been a few entrants.
- Numbers will be limited to 250.
- John is keen for there to be an appealing memento in the 'Goody Bag', but not for this to impact on the cost/profits.
- It was unanimously agreed that John should order 'event clips' with the club's logo on.

7. Finance

- Oliver should soon be able to act as a signatory. It was proposed that, as Membership Secretary, Emily should also be a signatory, especially so as to avoid delays affiliating new members to EA (see above).
- Steve Doswell enquired as to whether there might be merits in switching the club's accounts to 'Trust Unity', which is a banking-type institution favoured by many clubs and not-for-profit organisations.
- There was not a huge appetite for upsetting the status quo, but Steve will provide some additional information for the committee to consider at a future meeting.

8. Christmas Plans

- Last year's event was deemed a huge success, so it was agreed we would repeat this at Christmas. Laura will explore suitable dates and book the band and potato vendor.

9. First Aid

- Andy suggested it would be beneficial for more members to be First Aid trained and qualified. Suitable courses will be sourced and further discussions will take place in future meetings.

10. Community Defibrillator

- Andy suggested, given the number of sports clubs/groups connected to Rowheath, along with the fact that the building is being significantly 'updated' at the present time, that there might be some benefits to exploring the idea of acquiring a 'community defibrillator'.
- The cost would be in the region of £1000.
- The consensus was that this would be an idea worth investigating further, though it was acknowledged there might not be a great deal of progress until the building is finished.

11. Yoga Introduction

- Emily is doing an Introduction to Yoga session in a couple of weeks' time. Efforts will be made to publicise this further, though there has already been a good response.

12. Scholarship Scheme

- It was felt that this was too important a matter to be discussed and actioned with half the committee absent (including Paul Thompson, who had suggested it at June's meeting). Therefore, it will be added to next month's agenda.

13. Bournville College

- Discussions took place around whether it was appropriate for the club to remain involved in the coaching scheme, now that KO is no longer a club member.
- There was concern that the club might be legally liable in the event of 'something going wrong'.
- Oliver will have some discussions with the college.

14. AOB

- **Next committee meeting: 8th September 2014**