

Bournville Harriers

Committee Meeting Minutes

8th September 2014

Meeting Chaired by: Oliver Kirkland

Attendance

Name	Role	Attended
Oliver Kirkland [OK]	Club Chair	✓
Sue Ward [SW]	Club Vice Chair	✓
Andy Hoole [AH]	Ordinary Member	✓
Andy Wheeler [AW]	Treasurer	✓
Daniel Trimm [DT]	Club Secretary	✓
Emily Holden [EH]	Membership	✓
John McKeon [JMCK]	Events	✓
Laura Leslie [LL]	Social	✓
Lesley Proctor [LP]	Club Kit	✓
Linda Goulding [LG]	Ordinary Member	✓
Linda Howell [LH]	Ladies Road Relays Team Manager	✓
Paul Gorman [PG]	Communications	✓
Paul Thompson [PT]	Gents Cross-country Team Captain	✓
Steve Atkinson [SA]	Coaching Coordinator	✓
Steve Doswell [SD]	Newcomers Coordinator	✗
Stuart Pearson [SP]	Mens Road Relays Team Manager	✗
Suz West [SW2]	Ladies Cross-country Team Captain	✓

Apologies Received

Steve Doswell

Agenda

1. Previous Minutes Review
2. Club Assets Storage [JMCK]
3. BvH Awards
4. Member of the Month
5. AOB

Actions

Action	Owner	Review
Review first aid kit to determine if any items require replacing.	Andy Wheeler	13/OCT/2014
Explore club asset storage options and costs	John McKeon	13/OCT/2014
Circulate the definitions/criteria that has previously been put forward for each BvH Award	Paul Gorman	13/OCT/2014

Minutes (Key Points)

1. Previous Minutes Review

- Rankings & Records
 - Many thanks to the efforts of Richard Rollins and Paul Gorman, a much improved club records database has been created.
- Coaching
 - Concern raised about pace groups is new runners who overestimate their capability and then get lost – has been a previous problem when the club has tried this before. However, overall the committee felt that it would be good to try this approach again, and SA will monitor its progress.
- Membership
 - There are 155 paid members at the club at this time.
 - Concerns were raised about the length of time it continually takes for all members to renew their annual membership.
 - Club year is April-to-April – Almost aligned with England Athletics membership renewal.
 - One of the reasons certain members may not be renewing at the start of the club year is due to them originally joining the club later in the year and not knowing that England Athletics & club membership runs to end of March/start of April each EA/club year, regardless of when in the EA/club year that they join/renew.
 - It is felt that the above concerns and issues should be addressed, perhaps by one of the following:
 - Potentially could change the 'half price half way through the year' to a 7/5-month model.
 - Potentially could increase fee next year and have an 'early bird offer' at today's fee.
 - Potentially could 'cut-off' existing members from being able to renew after certain amount time.
 - Any changes would have to be thoroughly thought out, and, ideally, would have to incentivise members to renew at the start of the club year.
 - Any changes would also have to incorporate a capability to handle situations where individual members cannot renew/cannot prioritise renewal at the start of the club year due to exceptional circumstances.
- Leafy 10k
 - Event clips ordered for Leafy 10K – Not going into goody bag as they'll be numbered and people will be handed their number.
 - Licences are in place – Red Cross providing first aid.
 - Concerns about where to start (as field used for the usual start now has drainage being installed).
 - 'New course vs old course': Unsure whether to run the 'new course' (put in place for 2013 due to street works) or the 'old course' (pre-2013 course). New course requires 3 more marshals than old course.
- Club Christmas Party
 - Venue booked for 5th Dec for Xmas do. Food to be the same as last year

- First Aid
 - Further to the suggestion that more first aiders are required within the club it is recommended that the club's first aid kit be checked and any expired items replaced. It is recommended that even items with no expiry date be visually checked and replaced if necessary.
- Yoga Introduction
 - Yoga intro delivered, the rest of the committee, on behalf of the club, expresses its thanks to Emily.

2. Club Assets Storage

- Club assets are currently in a mixture of locations from the Pavilion to various volunteers' homes. This makes it difficult to keep track of all assets, ensure that they are safe, and difficult to gain access to them when volunteers kindly storing certain assets are unable to transport them to where they are needed/make them available for collection by other members.
- Another difficulty with volunteered storage is that such arrangements provide no guarantee of longevity, and sourcing alternative volunteered storage is difficult.
- An option to resolve this could be the rental of storage space within a storage rental facility.
- John will explore the types of storage available, costs, and whether this would be suitable for the club.

3. BvH Awards

- Need definition for each award. May require revision from previous years.
- Paul Gorman to circulate the definitions/criteria that has previously been put forward for each award.

4. Member of the Month

- Member of the month chosen.

5. AOB

- Next kit night September 22nd.
- 2nd hand kit sale also on, proceeds going to St Mary's Hospice.
- Next committee meeting: 13th October 2014.