

Bournville Harriers

Committee Meeting Minutes

4th November, 2013

Meeting Chaired by: Chris Harlan-Marks

Attendance

Name	Role	Attended
Chris Harlan-Marks	Club Chair	✓
Sue Ward	Club Vice Chair	✓
Lesley Proctor	Club Kit	✗
Daniel Trimm	Club Secretary	✓
Kevin Oakes	Coaching Coordinator	✗
Paul Gorman	Communications	✗
John McKeon	Events	✗
Paul Thompson	Gents Cross-country Team Captain	✗
Nicola Cumley	Ladies Cross-country Team Captain	✗
Becky Hampson	Ladies Road Relays Team Manager	✗
Linda Howell	Membership	✗
Gareth Cadd	Mens Road Relays Team Manager	✗
Steve Atkinson	Newcomers Coordinator	✗
Alan Orr	Ordinary Member	✓
Ed Hartley	Ordinary Member	✗
Laura Leslie	Social	✓
Mark Cooper	Social	✓
Andy Wheeler	Treasurer	✓

Apologies Received

- Becky Hampson
- Paul Gorman
- Kevin Oakes
- Gareth Cadd

Agenda

1. England Athletics Letter
2. Newcomers Coordinator Role
3. Stock Take - Follow-up
4. Pop-up Tent
5. Yacht Handicap
6. Loomio – Grand Prix
7. London Marathon 2014 Club Tokens
8. Coaches' Meeting - Follow-up
9. Bournville College Partnership
10. Christmas Party Food
11. Member of the Month
12. Half Year Fees

Actions

Action	Owner	Review
Statement on website re: EA letter contents	Daniel Trimm	2/DEC/2013
Create detailed membership register	Daniel Trimm	2/DEC/2013
Create questionnaire for coaching	Chris Harlan-Marks	2/DEC/2013

Minutes (Key Points)

1. England Athletics Letter

- EA has sent out a letter to all clubs warning that, following the championships this year where some participants may not have been EA members, they will be checking individuals membership for future races.
- It is essential that the club can confirm any entrants to races are members of EA;
 - A register tracking club members, confirmation of their membership payment, and confirmation of their EA membership will be created and maintained by the club secretary.

2. Newcomers Coordinator Role

- Alan Orr is now the acting Newcomers Coordinator. Steve has discussed with Alan stepping down from the role permanently and Alan taking it over.
- A question of whether or not an election for the role must be called was raised
 - Chris Harlan Marks stated that Alan should fulfil the role in an acting capacity until the AGM, at which time a formal election for the role will take place.

3. Stock Take – Follow-up

- Carried forward to next meeting.

4. Pop-up Tent

- Whilst the club already has a tent for cross-country races, etc., it is quite large, which makes transporting it difficult.
- A request has been made for the club to purchase some small pop-up tents as a trial replacement of the larger tent for certain events.
 - The request was approved during the meeting.

5. Yacht Handicap

- Whilst not the most attended of club races there is still a desire for the Yacht Handicap to be organised this year.
- It was suggested that perhaps more would attend if it could be made more fun, such as by asking attendees to come along in fancy dress, or by making the race more accessible to entire families;
 - Due to the distances involved it was suggested that perhaps a shorter 'kids course' could be created for children wishing to attend.

6. Loomio – Grand Prix

- Loomio is currently being trialled with the new Grand Prix system for 2014.

7. London Marathon 2014 Club Tokens

- The tokens have been collected by Linda;
 - Raffle for them to be drawn at the club social event on the 7th of November 2013.
- It was felt that tokens should be awarded to individuals that have shown commitment to the club;
 - It was therefore agreed to restrict raffle entry to individuals that have were members of the club prior to April 2013 (i.e. prior to the 2013-2014 membership renewal).

8. Coaches' Meeting – Follow-up

- Kevin organised a meeting, unfortunately no one attended;
 - It was questioned whether the meeting was communicated to the coaches.

9. Bournville College Partnership

- This has now been postponed until January 2014.

10. Christmas Party Food

- A decision on catering has been made, which is as follows:
 - Jacket potato with choice of filling
 - Cupcake;
 - 1 per person.
 - 2 flavours to choose from

11. Member of the Month

- Member of the month chosen, Chris to make announcement.

12. Half Year Fees

- The website should now be up to date.