

Bournville Harriers

Committee Meeting Minutes

2nd September 2013

Meeting Chaired by: Chris Harlan-Marks

Attendance

Name	Role	Attended
Chris Harlan-Marks	Club Chair	✓
Sue Ward	Club Vice Chair	✓
Lesley Proctor	Club Kit	✓
Daniel Trimm	Club Secretary	✓
Kevin Oakes	Coaching Coordinator	✗
Paul Gorman	Communications	✓
John McKeon	Events	✓
Paul Thompson	Gents Cross-country Team Captain	✗
Nicola Cumley	Ladies Cross-country Team Captain	✗
Becky Hampson	Ladies Road Relays Team Manager	✓
Linda Howell	Membership	✗
Gareth Cadd	Mens Road Relays Team Manager	✓
Steve Atkinson	Newcomers Coordinator	✓
Alan Orr	Ordinary Member	✓
Ed Hartley	Ordinary Member	✓
Laura Leslie	Social	✓
Mark Cooper	Social	✓
Andy Wheeler	Treasurer	✓

Apologies Received

- Kevin Oakes
- Nicola Cumley
- Linda Howell
- Paul Thompson

Agenda

1. Leafy 10K
2. Bournville College
3. Social Events
4. Christmas
5. Coaching
6. Member of the month (September)
7. AOB

Actions

Action	Owner	Review
Form Leafy 10K sub-committee	John McKeon/Chris Harlan-Marks	N/A
Complete risk assessment.	Leafy 10K Sub-committee	N/A
Appoint Tail Runner.		
Try to source hand held megaphone/walkie talkies.		
Try to source a whistle.		
Source goods (bottled water, banana, and chocolate) for and assemble goody bags (Up & Running to be asked for carrier bags).		
Carry 'Bournville College' subject forward to next meeting	Kevin Oakes/Chris Harlan-Marks	14/10/2013
Find out what dates Pavillion is free for Christmas do	Laura Leslie	N/A
Ask Cross-country teams if any member would like to become a coach	Becky Hampson	N/A

Minutes (Key Points)

1. Leafy 10K

- Race licence has been approved, Richard Warder is Race Adjudicator.
- Medical cover provided by Red Cross (they will send invoice after event).
- Race numbers, stop watches, clipboards, and pins ordered.
- 62 entrants to date - need 115 to break even (based on current costs).
- Steve Atkinson is Marshall Coordinator.
- Dedicated phone number to be provided to all marshals for use in emergencies.
- Tri-1st providing 15% off gift vouchers to be used as prizes.
- Fastest man and woman prizes to be free massage and bottle of wine?
- Prize for fastest in each age category.
- Water bottle prize for all entrants.
- Course may require alteration due to road works.
- Currently using Run Britain and Runner's World to promote race and manage entries.
- Need to complete risk assessment.
- Need to appoint Tail Runner.
- Need hand held megaphone/walkie talkies if these can be borrowed
- Need a whistle
- Need to source goods for and assemble goody bags (Up & Running to be asked for carrier bags)
- Sub-committee to be formed to help deliver the event.

2. Bournville College

- New club member part of Bournville College – Keen to 'partner' the college with the club to running training sessions for students.
- Concerns over who would insure training sessions.

- Requires further discussion at next meeting that Kevin can attend?

3. Social Events

- First few events seem to have been well received
- Nicola and Paul plan to deliver a 'Benefits of Cross-country' talk in October.
- Other planned talks/events include:
 - Yoga for runners
 - Training for half-marathon (12th September)
- Social questionnaire to be left running.

4. Christmas

- Consensus amongst committee for a different kind of Christmas do to last year's, possibly something like barn dancing.
- People to be canvassed during social event on 5th September for ideas.
- The catering at last year's event received negative feedback from attendees, alternative caterers should be sought for this year.

5. Coaching

- Lack of coaches in club means current coaches are overworked.
- Kevin to try and organise meeting regarding attempting to find new coaches for the club.
- Perhaps former coaches may be interested in returning.
- Cross-country teams to be asked if they would like to go on the course to become a coach.

6. Member of the Month (September)

- Member of the month chosen, Chris to make announcement.

7. AOB

- Alan Orr: Some members have asked could the club begin training sessions earlier during the winter.
 - Committee response: It is understood that this may be desirable to some members, and has been raised in previous years. However, other members object to schedule changes for various reasons, and therefore the schedule must reflect the wishes of the vast majority.
- Chris Harlan-Marks: Monday training to change to winter routes from 9th September.
- **Next meeting: 14th October**