Bournville Harriers

Committee Meeting Minutes

9th November 2015

Meeting Chaired by: Oliver Kirkland

# Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Attended** |
| Oliver Kirkland [OK] | Club Chair | ✓ |
| Steve Doswell [SD] | Club Vice Chair | 🗶 |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | ✓ |
| Dave Powner [DP] | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Ladies Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | 🗶 |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Paul Thompson [PT] | Gents Cross-country Team Captain | ✓ |
| Stacey Marston [SM] | Social | 🗶 |
| Stuart Pearson [SP] | Men’s Road Relays Team Manager | 🗶 |
| Suz West [SW] | Ladies Cross-country Team Captain | ✓ |
| Taz Yousaf [TY] | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
|  | Events Coordinator |  |

# Apologies Received

Stacey Marston

Steve Doswell

Katie Thomas

# Agenda

1. Review of previous minutes & action points
2. Christmas Party (SM)
3. Coach for Nationals (SW)
4. December x/c (PT)
5. AOB

# Actions

|  |  |  |
| --- | --- | --- |
| **Action** | **Owner** | **Review** |
| Purchase of BvH Banner | Steve Doswell | 14/12/15 |
| Contact Rowheath Management regarding indoor facilities for Yoga session | Emily Holden | 14/12/15 |
| Include Information on Christmas party tickets in announcements for next 2 weeks | Oliver Kirkland | 14/12/15 |
| Keep information re Christmas Party Event at top of website so visible | Andy Hoole | 14/12/15 |
| Book coach for Nationals | Suz West | 14/12/15 |
| Organise pacing group evening Monday 14th November | Katie Thomas / Oliver Kirkland | 14/12/15 |
| Bham Club Challenge – confirm which club members will take up free places from initial 14 | Lin Goulding | 14/12/15 |
| Commence work on awards nominations criteria and nominees | Oliver Kirkland | 14/12/15 |
| 5/12/15 X/C – Book Portaloos | Andy Wheeler | ASAP |
| 5/12/15 X/C – Catering Possibilities | Taz Yousaf | ASAP |
| 5/12/15 X/C – Arrange for Barrier to be lifted | Paul Thompson | ASAP |
|  |  |  |
|  |  |  |

# Minutes (Key Points)

## Review of action points from last meeting

* Purchase of Promotional Banner at Rowheath – in progress, templates being approved
* Indoor yoga sessions - action point open
* Tickets for Christmas party – see notes below
* December cross country event – see notes below
* Pacers / pacing – see note below
* Dates AGM / Awards - booked

# Christmas Party

* 30 tickets sold so far, numbers need to be confirmed by the end of November
* To be included each week at announcements
* Keep on top of website so visible

# Coach for Nationals

* Coach to be organised to Donnington (SW)
* Coach places to be allocated to club members first until 4 weeks before event then opened up to KHRC

# December x/c 5th

* Co-ordination of marshals required SD/LG
* Someone to be nominated as point of contact for the day SD/LG
* Arrangement to be made for the barrier to be lifted PT
* Somewhere warm for officials to be provided PT
* Organise refreshments tea / coffee / cakes TY looking into
* Organise hire of portaloos, AW

# Pacers / Pacing

* Organise pacing group evening for Monday 14th December.
* Volunteers to pace groups needed, need pacers who are familiar with routes, route to be Pebble Mill
* Suggestion having more ‘formal’ agreed pacing groups starting in a set routine on Monday evenings

# AOB

* Bham club challenge free places, to be agreed before the awards night how spaces will be awarded, LG to contact winners of 10K places to establish who will take
* Member of the month agreed for November agreed
* Athlete Registration fee increase 1/2/2016 by £1, this is included in the agreed increase for next year
* Awards nominations – OK to commence task of confirming criteria for awards and compiling lists of nominees
* Committee roles to become available next year - Chairman, Ladies Cross Country Captain
* Date of next meeting Monday 14t December