Bournville Harriers

Committee Meeting Minutes

14th March 2016

Meeting Chaired by: Oliver Kirkland

# Attendance

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| --- | --- | --- |
| **Name** | **Role** | **Attended** |
| Oliver Kirkland [OK] | Club Chair | ✓ |
| Steve Doswell [SD] | Club Vice Chair | ✓ |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | ✓ |
| Dave Powner [DP] | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Ladies Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | 🗶 |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Paul Thompson [PT] | Gents Cross-country Team Captain | ✓ |
| Stacey Marston [SM] | Social | ✓ |
| Stuart Pearson [SP] | Men’s Road Relays Team Manager | 🗶 |
| Suz West [SW] | Ladies Cross-country Team Captain | ✓ |
| Taz Yousaf [TY] | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
|  | Events Coordinator |  |

# Apologies Received

 Katie Thomas

# Agenda

1. Review of previous minutes & action points
2. AGM (LG)
3. Beginners Course(SW)
4. Chocolate 5K (LG)
5. Run better workshop (DP)
6. Running Safely / ID (SM)
7. Membership renewals (EH)
8. BVH Race events (SD)
9. Bleep testing (DP)
10. Kit (LG)
11. Yoga session (EH)
12. AOB

# Actions

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| --- | --- | --- |
| **Action** | **Owner** | **Complete / Review** |
| Review online club membership payment system | Andrew Wheeler | 11/04/2016 |
| Google Docs Access | Andy Hoole | 11/04/2016 |
| Organise pacing group evening | Katie Thomas / Steve Doswell | 11/04/2016 |
| Organise team for BUPA London 10K, liaise with Linda Howell re organisation of women’s team | Oliver Kirkland | 11/04/2016 |
| Actively promote safer running guide on website | Stacey Marston / Andy Hoole | 11/04/2016 |
| Look into options of ICE kit | Laura Gale | 11/04/2016 |
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# Minutes (Key Points)

## Review of action points from last meeting

* Review online club membership payment system – system reviewed by EH and AW.
* Google docs access – action point open, moved to next meeting.
* Organise pacing group evening - action point open, moved to next meeting.
* Organise Team for Bupa London 10k – OK to organise men’s team, OK to speak to Linda Howell re organising women’s team – action point open.
* Organise for Awards evening- action point closed.
* Send out invitation to AGM- completed.
* Share role description template- template shared, Committee members encouraged to complete, particularly those leaving the Committee shortly.

# Online Club Membership Payments

* EH & AW have reviewed the online system.
* Members will renew directly Via the EA website
* EA forward the membership fee to BvH after deducting their fee
* Members need to ensure their details are correct on EA website, EH will outline this at the AGM
* New members will join via BvH in the current way

# Google Docs Access

* Carried forward to next meeting

# Pacers / Pacing

* Carried forward to next meeting

# AGM

* No items of AOB have been received to be raised at the AGM and the deadline has now passed
* One comment has been received about the revisions to the constitution, relating to 3.6, and the removal of the sentence ‘a copy of which are available on the website’ the Committee agreed to include the sentence and propose the amendments with that addendum
* AW gave an overview of the Income and Expenditure Statement for the period
* At AGM remind members to ensure email address correct on EA

# Beginners Course

* 5 people signed up for course to date
* Session plan in hand
* Template for coaches availability to be sent out
* SW to join next committee meeting to give an update

# Chocolate 5K

* An event organised by St Marys Hospice held at Rowheath Pavilion on 23/4/16
* An opportunity for the club to promote this year’s Beginners course
* The event has been shared with our members on the website and Facebook
* St Marys Hospice have been asked if any other help is required on the day.
* Intention is to give out leaflets to promote the beginners course

# Run better workshop

* DP attended run better workshop, injury prevention, footwear
* 20 plus people needed to attend
* Promote on website initially may consider promoting to KHRC
* Wednesday 20th April
* Some interest from outside the club has been received
* Agreed to be FOC
* Review numbers on a weekly basis
* Generic email address to be used for enquires

# Running safely / ID

* SM raised concern about runners not wearing Hi-Viz, and general care and safety of runners
* A run safer running guide exists on the Club website
* Safer running generally, and the guide to be promoted more actively on website and Facebook particularly Hi-Viz and identity
* Different types of ICE to be included in the safer running guide and on the website
* LG to look into any different kit options
* **Membership renewals**
* Membership needs to be renewed before the 1st April to allow participation in events in early April, to be electronically registered with EA
* Athletes need to be live on EA at point of entry into events
* Need to have note on website renewing members who have not been a member in the previously year to email club membership secretary
* **BVH Race Events**
* Leafy 10k date confirmed as 2/10/16
* SD suggest we do a junior race 2K, the regulatory, and any other extra requirements need to be considered
* OK suggests speaking to other event organisers who have children's run
* SD reminds the committee that we have agreed whole committee involvement in organising the club events
* After the AGM, at which we expect to elect a Race Events Co-ordinator, the future approach to event organisation can be discussed and agreed, the forming of a sub-committee will be considered
* The possibilities of chip timing results for the Leafy 10K will be investigated and considered
* Killer mile 14/7/16
* Consideration is being given to hosting another XC event, the Bham men's cross country league AGM will be held on the 1/4/16 – PT on holiday, the meeting needs to be attended as individual Clubs hosting events is agreed at this meeting
* **Bleep testing**
* To commence on summer run schedule
* Way of gaging improvement and progression in performance
* DP & TH to organise
* **Kit**
* Carried forward to next meeting
* **Yoga Session**
* EH , Clare Preston from yoga institute offered to do session for BVH at the yoga studio in Acocks Green, cost to be £8 per person.
* Proposed date 9/4/16
* Promote as event on website

# AOB

* Member of the month –
* Kit night next Monday -
* Date of next meeting Monday 11th April 2016
* JE parkrun to be in early May, need to commence organising for this event.