Bournville Harriers

Committee Meeting Minutes

14th December 2015

Meeting Chaired by: Steve Doswell

# Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Attended** |
| Oliver Kirkland [OK] | Club Chair | 🗶 |
| Steve Doswell [SD] | Club Vice Chair | ✓ |
| Andy Hoole [AH] | Communications | 🗶 |
| Andy Wheeler [AW] | Treasurer | ✓ |
| Dave Powner [DP] | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Ladies Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | ✓ |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Paul Thompson [PT] | Gents Cross-country Team Captain | ✓ |
| Stacey Marston [SM] | Social | ✓ |
| Stuart Pearson [SP] | Men’s Road Relays Team Manager | 🗶 |
| Suz West [SW] | Ladies Cross-country Team Captain | ✓ |
| Taz Yousaf [TY] | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
|  | Events Coordinator |  |

# Apologies Received

Oliver Kirkland

Andy Hoole

# Agenda

1. Review of previous minutes & action points
2. 5/12/15 Cross Country Event Review (PT/SD)
3. Online club membership payments (EH)
4. Coach for nationals (SW)
5. Google docs access (SM)
6. Pacers / pacing
7. Teal targets update (SM)
8. Awards / nominations
9. AOB

# Actions

|  |  |  |
| --- | --- | --- |
| **Action** | **Owner** | **Review** |
| Purchase of BvH Banner | Steve Doswell | 11/1/16 |
| Review online club membership payment system | Andrew Wheeler | 11/1/16 |
| Organise Coach for nationals | Suz West | 11/1/16 |
| Google Docs Access | Andy Hoole | 11/1/16 |
| Book coach for Nationals | Suz West | 11/1/16 |
| Organise pacing group evening Monday 11th January | Katie Thomas / Steve Doswell | 11/1/16 |
| Bham Club Challenge – confirm which club members will take up free places from initial 14 | Lin Goulding | 11/1/16 |
| Finalise awards / nominations criteria and nominees | Oliver Kirkland | 11/1/16 |
| Update Teal Targets | Oliver Kirkland | 11/1/16 |
| Set Teal targets for 2016 | Stacey Marston | 11/1/16 |
| Organise team for BUPA London 10K | Stuart Pearson | 11/1/16 |
| EA Brighton Half marathon places | Emily Holden | 11/1/16 |
|  |  |  |

# Minutes (Key Points)

## Review of action points from last meeting

* Purchase of Promotional Banner at Rowheath – banner in production
* Indoor yoga sessions - action point open
* Book Coach for Nationals – agenda item below
* Organise pacing group evening – see agenda item below
* Bham club challenge places – in progress, LG will register participants over xmas, 3 places not taken up at this point, half marathon places to be discussed
* Nominations criteria and nominees – see agenda item below

# 5/12/15 Cross County Event Review

* The club expressed thanks to all the volunteers, on the day and the organisers of the event
* Overall agreed the event went well and BVH did a great job of hosting
* An email has been received, expressing thanks form the mens league secretary
* PT commented, the event went well, marshalling good, not enough equipment available for some parts of the course / finish
* SD commented, referee felt some points of concern on arrival, points were addressed finishing funnel being the main issue
* BVH can learn form this and be better prepared for hosting the next event
* AW commented, £135 profit on food, need to reimburse for damaged tent pole, refund on toilet hire expected

# Online Club Membership Payments

* EA are offering a new payment mechanism were members can pay their annual club fees via EA website, EA take their fee and pass the balance to BVH
* BVH can set the amount of the fee to be paid
* A benefit would be slightly cheaper paypal fees
* AW to look into this, benefits to club, and what needs to be done to set up

# Coach for Nationals

* Coach organised to Donnington (SW)
* Coach places to be allocated to club members first until 4 weeks before event then opened up to KHRC
* Price to be set at £5 pp for BVH members, the £8 pp when offered to KHRC
* AH to create online booking facility

# Google Docs Access

* Item was discussed previously, the club would like to create a knowledge bank of information such as details relating to the organisation of events
* AH to be requested to move this forward and create the google doc and allow access to committee members as necessary
* AH to be requested to give demo / how to use run guide to committee

# Pacers / Pacing

* Organise pacing group evening for Monday 11th January.
* SD & KT to organise
* Volunteers to pace groups needed, need pacers who are familiar with routes
* Suggestion having more ‘formal’ agreed pacing groups starting in a set routine on Monday evenings

# Teal Targets Update

* TBC

# Awards / Nominations

* In progress, OK has compiled list of nominees for various categories and distributed to the committee for review / comment

# AOB

* The committee thanked Stacey Marston for organising the Christmas party (and Taz for assisting) the party was a great success, holding at the same venue, The Cadbury Club, will be considered for next year
* AW confirmed £500 from the Bham Great Run had been received into the bank
* Committee roles to become available next year - Chairman, Ladies Cross Country Captain, mens cross country captain, Mens road relays team Manager
* JG enquired re EA offering places to Brighton Marathon EH to look into
* London 10k SP to organise team for BUPA London 10k 30/5/16
* SM – Teal Targets for 2016, target races where there is a club competition, set a criteria for selecting the race events, SM requested committee members to advise / suggest any races that could be selected
* Member of the month – confirmed for December
* Kit night next Monday 21st December
* Date of next meeting Monday 11th January