Bournville Harriers

Committee Meeting Minutes

Monday 13th March 2017

Meeting Chaired by: Stacey Marston

# Attendance

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| **Name** | **Role** | **Attended** |
| Stacey Marston (SM) | Club Chairperson | ✓ |
| Steve Doswell [SD] | Club Vice Chairperson | ✓ |
| Lin Goulding (LG) | Club Secretary | ✓ |
| Andy Wheeler [AW] | Club Treasurer | ✓ |
| Emily Holden (EH) | Membership Secretary | ✓ |
| John Cheel (JC) | Ordinary Member | ✓ |
| Clare Mullin (CM) | Ordinary Member | ✓ |
| Tony Hall (TY) | Coaching Co-ordinator | ✓ |
| Dave Powner (DP) | Race Events Co-ordinator | ✓ |
| Andy Hoole | Communications Officer | 🗶 |
| Rhian Littlewood (RL) | Team Manager Women’s Cross-country | ✓ |
| Mat Pollard (MP) | Team Manager Men’s Cross Country | 🗶 |
| Oliver Kirkland (OK) | Team Manager Men’s Road Relays | 🗶 |
| Jude Glynn (JG) | Team Manager Women’s Road Relays | ✓ |
| Katie Thomas (KT) | Newcomers Co-ordinator | 🗶 |
| Laura Gale (LG) | Kit Secretary | ✓ |
| Taz Yousaf (TY) | Social Secretary | 🗶 |

# Apologies Received

* Andy Hoole
* Mat Pollard
* Oliver Kirkland
* Katie Thomas
* Taz Yousaf

# Agenda

1. Review previous months’ minutes / action points
2. AGM (LG)
3. Yacht Handicap (DP)
4. Website Domain (Leafy 10K) (DP)
5. Storage Facilities at Rowheath Pavilion (LG)
6. Rowheath Pavilion Community Policy (SM)
7. 2017/2018 Awards (SM)
8. AOB

# Actions

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| **Owner** | **Action** | **Complete / Review** |
| Stacey Marston | Progress twin Club Initiative. | 10/04/2016 |
| Jude Glynn/Rhian Littlewood/Oliver Kirkland/Mat Pollard | Prepare information to be posted on the club website (as detailed below) | 10/04/2016 |
| All Committee | Obtain information / feedback on guide running for people with visual impairments, gauge interest from any club member willing to pursue this initiative | 10/04/2016 |
| Dave Powner | Discuss website domain for the Leafy 10K with AH | 10/04/2016 |
| Andy Hoole | Post Rowheath Pavilion Community Policy to Club website | 10/04/2016 |
| Linda Goulding | Arrange for purchase of suitable storage cupboard s agreed with RHP | 10/04/2016 |
| John Cheel | Discuss updating club record and rankings on the website | 10/04/2016 |
| Jude Glynn | Discuss London 10k places with OK | 10/04/2016 |
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# Minutes (Key Points)

## Review of action points from last meeting

* Minutes from meeting on the Monday 13th February 2017 accepted as correct.
* Progress twin club initiative – SM confirmed that discussions are ongoing Newbridge AC regarding a future meeting of the two clubs at a running event, The Thoroughbred Run Kildare on the 18th June 2017 is being considered, flight times and costs are reasonable, accommodation options are being looked into, details of the event will be shared with the club members to establish interest.
* Consider donating a PAD to Cannon Hill Park – SD to discuss further with the Cannon Hill parkrun Team as a donation for the purchase of the PAD may be received from another source of fund raising.
* Plan running event for Easter 2017 – On the agenda as Yatch Handicap.
* Arrange for further information to be available re the Lordswood School programme for the Committee to consider – CM has sent an email to Lordswood School with a positive response to their initial enquiry whilst asking for more details and information as to what the school is looking for so that the potential commitment for the club can be established – details will be presented to the Committee when a response I received.
* Send out invitation to AGM to club members – invitation sent action point closed.
* Prepare information to be posted on the club website relating to Team information and events- action point carried forward
* Guide running for runners with visual impairments – action point carried forward.

# Membership Statistics

* EH confirmed that there are 190 paid up members, (180/175/169/163/156 previous months).

# AGM

* No items of No items of AOB have been received to be raised at the AGM and the deadline has now passed
* LG has confirmed arrangements for the AGM with Rowheath Pavilion.
* AW gave the Committee an overview of the Income and Expenditure Statement for the year which will be presented at the AGM.
* AW commented that expenditure on the Awards Evenings included costs from last year’s event and this year’s event, SM requested that the costs are shown separately for each year’s event.

# Yacht Handicap

* Date to be Friday 14th April, start time 10am.
* LG to contact RHP and confirm access to the changing rooms and toilets.
* The route has been agreed (BRAT 5K route)
* Details of the event as proposed by DP were discussed and agreed including pairing, timing and prizes.
* Details of the event will be shared with members due course.
* The route will not be marshalled, the need for caution will be made clear to participants in the pre-race briefing.

# Website Domain

* DP discussed the possibility of creating a website domain for the Leafy 10k, DP will discuss further with AH.

# Rowheath Pavilion Community Policy

* Rowheath Pavilion have issued there Community Group policies which describes their expectation of all the community groups who use the facilities at Rowheath.
* The policy has been circulated to Committee members and will be posted onto the club website.
* Consideration will be given to sharing the policy with new members
* Storage Facilities at Rowheath Pavilion
* LG has been in discussion with RHP about any extra storage space that the Club can utilise.
* RHP advised that no extra storage space is available but they are happy for us to purchase a cupboard to be located in the changing rooms.
* LG discussed different options with the Committee and a budget of £400 was agreed.
* LG will get final approval from RHP before ordering the cupboard.

# 2017/2018 Awards

* SM suggested a new award next year – a BvH Team Award as several events throughout the year are entered by a team, the Committee discussed the practicalities of having this award and any difficulties it may present but decided in favour of recognising Team achievements next year. Consideration will be given to the extra cost of trophies for a team event and therefore the prizes may be a medal only or the recognition of the team effort.
* SM suggested that when there are a small number of nominees for the Beginner of the year award, it may be more suitable to have one award rather than Male and Female categories, the Committee agreed that this will be decided each year when the award nominees are being compiled depending on the number of nominees each year.
* **AOB**
* LGale – next kit night – Monday 20th March 2017.
* Club records and rankings, not updated on website, JC will discuss with AH.
* Member of the month – no nominees.
* Places for London 10K event, JG to discuss with OK.
* EA membership, EH confirmed that new athletes membership would last until 2018, those already registered with EA who wish to join the club now will be given the option to join and pay the additional EA fee.
* LG further consideration to be given to who is picking up emails and enquiries from people coming along to club for the first time.
* SM advised the Committee that a note of thanks had been received from Maria Wilkes to Emily Holden for arranging Maria’s club membership at short notice which enabled Maria to compete in the Rome Half Marathon.
* Date of next meeting – Monday 10th April 2017.