Bournville Harriers

Committee Meeting Minutes

Monday 12th December 2016

Meeting Chaired by: Stacey Marston

# Attendance

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| --- | --- | --- |
| **Name** | **Role** | **Attended** |
|  Stacey Marston (SM) | Club Chair | ✓ |
| Steve Doswell [SD] | Club Vice Chair | 🗶 |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | ✓ |
| John Cheel (JC) | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | 🗶 |
| Jude Glynn [JG] | Women’s Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | 🗶 |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Mat Pollard (MP) | Men’s Cross-country Team Captain | 🗶 |
| Taz Yousaf (TY) | Social | ✓ |
| Oliver Kirkland (OK) | Men’s Road Relays Team Manager | 🗶 |
| Rhian Littlewood (RL) | Women’s Cross-country Team Captain | 🗶 |
| Clare Mullin (CM) | Ordinary Member | 🗶 |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
| Dave Powner (DP) | Events Coordinator | ✓ |

# Apologies Received

* Mat Pollard
* Steve Doswell
* Emily Holden
* Katie Thomas
* Oliver Kirkland
* Rhian Littlewood
* Clare Mullin

# Agenda

1. Review previous months’ minutes / action points
2. Membership statistics (EH)
3. New Year ad Campaign (SM)
4. Yacht Handicap (SM)
5. Rep Session Advice Notice (LG)
6. Rowheath Sports User Group Update (LG)
7. Awards Nominees (SM)
8. Teal Targets (SM)
9. AOB

# Actions

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| --- | --- | --- |
| **Owner** | **Action** | **Complete / Review** |
| Steve Doswell | Co-ordinate volunteers for marshalling takeover at CHPR | 9/1/17 |
| Stacey Marston | Progress twin Club Initiative | 9/1/17 |
| Steve Doswell | Send out Survey Monkey with various questions to club members | 9/1/17 |
| Stacey Marston | Development Club Membership Strategy | 9/1/17 |
| Steve Doswell | Progress Laptop donation to CHPR | 9/1/17 |
| Stacey Marston | Promote membership campaign for New Year  | 9/1/17 |
| Dave Powner | Plan Running Event for Easter 2017 | 9/1/17 |
| Lin Goulding | Rep Session Advice Notice, to be worded and put on club website | 9/1/17 |
| Jude Glynn / John Cheel | Compile list of Teal Target Events for 2017 | 9/1/17 |
| Various  | Compile information as requested by SM, see appendix below | ASAP |
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# Minutes (Key Points)

## Review of action points from last meeting

* Minutes from meeting on the Monday 14th November 2016 accepted as correct.
* Arrange a date for marshalling takeover at CHPR – a number of club member’s have volunteered, SD co-ordinating and liaising with CHPR.
* Email club members who have not renewed – LG downloaded and forwarded a list to EH, no further update on this action
* Progress twin club initiative – Newbridge AC have responded positively to the approach, SM to move the initiative forward. – Initiative still in progress, SM to seek ideas from club members re how to progress this.
* Feedback on reason for low numbers at killer mile – SD to send out Survey Monkey in New Year with questions relating to Killer Mile, Leafy & and any other innovative issue club members would like to see introduced.
* Develop Club Membership Strategy – in progress action point carried forward.
* Consider donating a laptop to CHPR – SD discussed with CHPR, awaiting feedback, action point still open.
* Post details of marathon draws – action point closed

# Membership Statistics

* EH confirmed that there are 180 paid up members, (175/169/163/156 previous months)

# New Year ad Campaign

* SM raised the question do we want to promote the club in the New Year to increase membership.
* The Campaign will be aimed at people who already run but not with a club or a return to running.
* Advertise / promote on B31, Twitter, FB, leaflets.
* Aimed at runners / return to runners / not for beginners
* The campaign will not be aimed at beginners but will refer to the beginner’s course in summer.
* SM will progress

# Yacht Handicap

* This event has previously been heal between Christmas and New Year.
* Due to time permitting it was decided to look at holding an event at Easter next year.
* DP to progress.

# Rep Session Advice Notice

* Nicola Sykes suggested the club should have a Notice or Disclaimer on the club website that advised club members that they are responsible for their own fitness etc. if participating in the club rep sessions.
* LG to compose and forward to Nicola Sykes and TH to review.
* AH to load onto website.

# Rowheath Sports User Group Update

* LG gave an overview of the main topics discussed
* No further progress with the Red Graa development
* RHP seeking feedback on any ideas for improving the bar area.
* Considering marking out a running track on the grass on the field during the summer season next year when the pitches are not In use.

# Awards Nominees

* In progress, will be main agenda item for January next meeting.
* See appendix below

# Teal Targets

* John Cheel and Jude Glynn to compile a list of proposed Teal target Events for next year.
* **AOB**
* LGale – next kit night – Monday 19th December
* Lordswood school want to put on a programme concerning Running with a Mental Health focus, NS and JW will help co-ordinate, CM and AG will look into what we can do, will go ahead in new year.
* The Committee was pleased to agree to fund the Level 3 coaching course for Nicola Sykes.
* The Committee extended thanks to Taz, for the organisation of the Christmas Party, a great success, well enjoyed by those who attended.
* Member of the month chosen.
* Date of next meeting – Monday 9th January 2017.

**Apendix**

All

 As promised here is the list of categories for the Awards Night. I will prepare a long-list for the January meeting, we can then short-list and choose our winners at the next meeting.

 John Ward Trophy (Chairperson's Award)

 BvH Club Members' Award

 BvH Coaching Award (Steve, I think you issued the Survey Monkey for these two categories last year, are you happy to do so again for this one? Can you recall roughly when we issued it?)

 BvH Club Achievement Award

 BvH Athlete of the Year (Men's and Women's categories)

 BvH Merit Award (Men's and Women's Categories)

 BvH Newcomer Award (The John Enright Award for Men and the Women's Category) - Emily, please could you send me a list of everyone who has joined since the start of the year (I figured that someone who joined in January would have been too new to be considered for the last awards)

 BvH Team Member Award (Men's and Women's categories) - Jude, Rhian, Olly, Mat - please can you discuss this, and remind me do we shortlist this or just have a winner?

 Lynne Gossage Endeavour Award

 Beginner of the Year - Linda, do you have a list of all of those from the beginners course?

 Teal Targets - Olly, I think you have this one in hand

 Race Report of the Year

 Volunteer of the Year

 I have a few thoughts for the Awards Night itself which I will also share at the next meeting; I may need some help though!

 Thanks

 Stacey