Bournville Harriers

Committee Meeting Minutes

12th September 2016

Meeting Chaired by: Steve Doswell

# Attendance

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| **Name** | **Role** | **Attended** |
| Stacey Marston (SM) | Club Chair | 🗶 |
| Steve Doswell [SD] | Club Vice Chair | ✓ |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | ✓ |
| John Cheel (JC) | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Women’s Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | 🗶 |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Mat Pollard (MP) | Men’s Cross-country Team Captain | ✓ |
| Taz Yousaf (TY) | Social | ✓ |
| Oliver Kirkland (OK) | Men’s Road Relays Team Manager | 🗶 |
| Rhian Littlewood (RL) | Women’s Cross-country Team Captain | ✓ |
| Clare Mullin (CM) | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
| Dave Powner (DP) | Events Coordinator | ✓ |

# Apologies Received

Oliver Kirkland

Stacey Marston

Katie Thomas

# Agenda

1. Review previous months’ minutes / action points
2. Race Events Update (DP)
3. Membership statistics (EH)
4. Mental Health Action Plan (CM)
5. AOB

# Actions

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| **Owner** | **Action** | **Complete / Review** |
| Tony Hall | EA requirements re coached sessions | 10/10/16 |
| Linda Goulding | Arrange a date for marshalling at Cannon Hill park run | 10/10/16 |
| Andy Hoole / Dave Powner | Compile database of club coached sessions on shared drive | 10/10/16 |
| Clare Mullin / Stacey Marston | Liaise with Matt Wilson at RHP Church re a visit to Sunday morning worship in late September | 10/10/16 |
| Steve Doswell | Seek feedback for reason for low numbers at killer mile | 10/10/16 |
| Stacey Marston | Progress European twin club initiative | 10/10/16 |
| Andy Hoole | Ensure committee members have access to google docs / access to the spreadsheet that contains club members details to be restricted to EH & AH | 10/10/16 |
| Stacey Marston/ John Cheel | Development of more user friendly maps of club routes | 10/10/16 |
| Linda Goulding / Emily Holden | LG to export list of club members who haven’t renewed, EH to review list and forward to SD |  |
| Steve Doswell | Send email to club members who haven’t renewed | 10/10/16 |
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# Minutes (Key Points)

## Review of action points from last meeting

* Minutes from meeting on the Monday 8th August 2016 accepted as correct.
* Establish EA requirements for coaches present at sessions – TH still in discussions with EA over requirements – action point carried forward.TH has spoken to EA awaiting a response.
* Investigate possibility of compiling a data base of coaching sessions on a shared club drive - action point to remain open. In progress on shared drive, will be added to and progressed by DP & AH.
* Liaise with Rowheath Pavilion Church re visit – SM endeavouring to agree dates with Mat Wilson, CM, SM, AW or TH will attend.
* Email club members who have not renewed – 43 club members have not renewed, LG will export list and send to EH, EH will check list and forward to SD, SD will send email.
* Progress twin club initiative – Message to AAA Lyon resent, a reply has been received with a number to call, still in progress.
* Ensure Committee members have access to google docs – AH in action in progress
* Organise a flyer promoting the Leafy 10K - done
* Contact Cadbury Club re Christmas Party- Cadbury Club not available on December so Christmas party will be at Rowheath on Friday 10th December, will be on next month’s agenda.
* Development of more user friendly maps of club routes- routes are being developed on strava, very much in progress routes are being developed in Strava and PDF versions. – Action point to remain open.
* Feedback on reason for low numbers at killer mile – SD has consulted informally, 2 reasons are date change at late notice and holiday period, child care issues etc. Survey monkey still will be done.

# Race Events Update

* DP gave overview of race events in progress
* DP to order more posts and tape
* SD and RL will store posts etc.
* Map of route to be produced on FB and website (DP)
* RH prizes in hand via Up and Running
* DP to organise trophies for various categories
* Course measurement in hand
* TY to speak to Simon (Rowheath bar Manager) re using tables if required tables
* Timekeeping in hand with RH / SM
* TY to provide and set up tripod and camera

# Membership Statistics

* EH confirmed that there are 169 paid up members, (163/156 previous months)

# Mental Health Action Plan Update

* A Running Taster session has been organised and promoted for the 20th September at 6.45, this has been promoted to non-club members to encourage those with mental health issues to consider trying running to improve mental health issues.
* Clare and Alan are hoping to organise an event during the week 8th – 14th October, encouraging people to ‘Run & Talk’ to improve mental wellbeing through running.
* **AOB**
* LGale – next kit night Monday 19th September.
* Member of the month chosen.
* Date of next meeting Monday 10th October 2016.
* Membership development strategy will be discussed at a future meeting
* SD acknowledged the role that Taz played in encouraging an excellent turn out at the badgers 10k, for which the club was awarded a trophy, a strong connection has been forged with the Badgers club, resulting many Badgers entering the Leafy.
* AW or LG will attend the forth coming Rowheath Sports User Group, a shared trophy cabinet in the changing rooms will be suggested.
* Nicola Sykes wants to practice Sports massage in the changing room area, donations to charity, LG will confirm details.