Bournville Harriers

Committee Meeting Minutes

11th July 2016

Meeting Chaired by: Stacey Marston

# Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Attended** |
| Stacey Marston (SM) | Club Chair | ✓ |
| Steve Doswell [SD] | Club Vice Chair | ✓ |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | ✓ |
| John Cheel (JC) | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Women’s Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | ✓ |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Mat Pollard (MP) | Men’s Cross-country Team Captain | 🗶 |
| Taz Yousaf (TY) | Social | ✓ |
| Oliver Kirkland (OK) | Men’s Road Relays Team Manager | ✓ |
| Rhian Littlewood (RL) | Women’s Cross-country Team Captain | ✓ |
| Clare Mullin (CM) | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
| Dave Powner (DP) | Events Coordinator | 🗶 |

# Apologies Received

Dave Powner

Mat Pollard

# Agenda

1. Review previous months’ minutes / action points
2. Running and mental health initiative (CM)
3. Race Events Update (DP)
4. Club Coach development (TH)
5. Membership statistics (SM)
6. European twin club initiative (SM)
7. Rowheath track initiative (LG)
8. Great Bham 10k (LG)
9. Christmas Party (SM)
10. AOB

# Actions

|  |  |  |
| --- | --- | --- |
| **Owner** | **Action** | **Complete / Review** |
| Andy Hoole | Announcement on FB and Website re First Aiders | 8/8/16 |
| Tony Hall | EA requirements re coached sessions | 8/8/16 |
| Taz Yousaf | Organise social event (Rounders in the park) | 8/8/16 |
| Linda Goulding | Contact CHP re date for marshalling takeover | 8/8/16 |
| Andy Hoole/Dave Powner | Compile database of club coached sessions on shared drive | 8/8/16 |
| Oliver Kirkland/Andy Hoole | Update Teal Targets | 8/8/16 |
| Clare Mullin/Stacey Marston | Liaise with Mat Wilson at Rowheath Pavilion church re a visit to Sunday morning worship in late September | 8/8/16 |
| Tony Hall | Progress LIRF & CIRF training | 8/8/16 |
| Emily Holden | Email club members who have not renewed membership | 8/8/16 |
| Stacey Marston | Progress European twin club initiative | 8/8/16 |
| Lin Goulding/Andrew Wheeler | Assess and recommend minimum reserve amount to be held by the club | 8/8/16 |
|  |  |  |
|  |  |  |

# Minutes (Key Points)

## Review of action points from last meeting

* Minutes from meeting on the 11th June 2016 accepted as correct.
* Announcement calling for volunteers to attend a first aid training course – AH to put on website and Facebook, asking ‘are you a first aider’ or are you interested in becoming a first aider’.
* Club coach development and training – see below.
* Establish EA requirements for coaches present at sessions – TH still in discussions with EA over requirements – ongoing.
* Look into organising a social event, Rounders in the Park, TY to follow up with James to see if this event could be held this summer, subject to a date being agreed with Rowheath.
* Contact Cannon Hill park run to arrange a BVH marshalling takeover – Saturday 22nd October.
* Investigate possibility of compiling a data base of coaching sessions on a shared club drive – AH to pick up with DP after Dave returns from holiday
* Update Teal targets – OK has in progress of updating results, OK to liaise with AH as to best way to quantify the results, should have some progress by the next meeting, SM confirmed we should publish rankings but not points at this point in time.

# Mental Health and wellbeing initiative

* SM welcomed Rev Mat Wilson, Senior Minister Pavilion Christian Community.
* CM gave brief update of the England Athletic and MIND mental health initiative, and how EA are supporting the initiative to aid and support mental health issues.
* CM explained who the ambassadors for the club are, and outlined the club plans for promoting the initiative through events such as the beginners course and open days, CM outlined plans for also contacting various organisations to further promote the initiative in the wider community.
* Mat Wilson thanked the committee for the invite to the meeting, MW explained that the church has a holistic view of health linked to sport, and recognises the relationship between mental health and wellbeing.
* MW gave some gave some background information on conversations with different user groups within the Pavilion Community, relating to sport and mental health wellbeing for individuals and community.
* MW would be happy to promote the BvH activity in this area and the mental health initiative.
* MW invited BvH to come to Sunday morning worship and give a talk on this initiative that would be beneficial to the church.
* This is seen as an opportunity to pull together some of the different sections of the users of Rowheath Pavilion.
* SM confirmed we are committed to being an active part of Rowheath Pavilion community and the wider community, sharing how running can aid wellbeing.
* CM & SM will liaise with the church, and plan to visit Sunday morning worship in late September, prior to the Leafy 10K.

# Race Events Update

* There will be a call for volunteers for the Killer mile.
* DP and SD will officiate.
* Safety is the paramount concern as the event is on road.
* Arrangements for the Leafy are progressing.
* SD& SM have done a trial run of the course to confirm the distance, it is still the intention to have the course distance measured and verified externally.
* The route will be the Monday night club run route for a couple of weeks prior to the event.

# Club Coaching Development

* 2 club members are interested in attending a LIRF course, and one member of the current coaching team is interested in further training and development as a CIRF.
* TH to liaise with the individuals to progress this training.

# Membership Statistics

* EH confirmed that there are 156 paid up members.
* Approx. 3 beginners have joined so far.
* LGould and KT commented that it is likely that more beginners will join from the transition groups that are still in progress.
* New runners are arriving on Club nights, without any prior contact or arrangement, best efforts are made to accommodate them on a run.
* EH plans to email all those who haven't yet renewed their membership, advising them that their membership has lapsed,
* EH will also include in the mail, the many benefits of being a Club member and also point out the England Athletics rules and requirements relating to racing for a Club without membership.
* SM commented that we should see an increase in numbers, due to popularity of running and the Bournville Harriers.
* Membership Statistics will be a standard agenda item.

# European Twin Club Initiative

* SM will liaise with club members who nominated a European Club, to make an approach to that Club, by letter or email, in order of preference, when a response is received, the next stage of this initiative will be discussed.

# Rowheath Running Track Initiative

* Rowheath Pavilion have started a fund raising initiative to develop certain areas of the field, the development may potentially include a running track, the funding initiative is being managed by Jon Seadon
* SM and LGould gave a brief overview of the details that are known about the initiative,
* The development will be discussed at the Rowheath Pavilion Sports User Groups Meetings which are attended by AW on behalf of the club.
* SM has confirmed with Jon Seadon that BvH has an invested interest in this development, and would like to be involved, included and updated as it progresses.

# Great Bham 10K

* The club has won the Great Bham Club 10K Challenge,
* Andy Nixon, from the Great Run Company has confirmed that, details and forms, relating to the Ethiopian draw will be sent out in due course to LGould.

# Christmas Party

* Action point carried forward to next meeting.
* **AOB**
* LGale – next kit night Monday 18th July, kit will be set up early to accommodate beginners, new bags and new T Shirts are now available.
* A club member enquired about a previous agenda item that had disappeared from the minutes without a comment on how it was concluded, the agenda item related to renewing memberships for Life Members, AW confirmed that, all life memberships have been renewed without exceptions and this is something the club is happy to continue to do.
* A club member put forward an AOB item requesting that the Club considers making a donation to a charity that, a number of participants on the beginners course, and a number of friends and colleagues at Rowheath Pavilion, were supporting by taking part in a Wolf Run, the Committee agreed a £25.00 donation, as the event involved running, and due to our relationship with the Pavilion community. LGould will arrange the donation via Just giving.
* The Committee would like to be able to consider making selective donations yearly, to charities or events that were in line with BvH values and fostered community goodwill, as a starting point to agreeing how this can be factored into our income raising activities, AW and LGould will look at the income and expenditure statements to recommend an amount that would be our minimum retained reserve before surplus monies are utilised.
* A social event (including a BBQ) will be held at Rowheath Pavilion bar on Thursday 14th July, for all club members to meet, and to welcome all new members and participants of this year’s beginner’s course.
* Member of the month chosen.
* Date of next meeting Monday 8th August 2016.