Bournville Harriers

Committee Meeting Minutes

11th January 2016

Meeting Chaired by: Oliver Kirkland

# Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Attended** |
| Oliver Kirkland [OK] | Club Chair | ✓ |
| Steve Doswell [SD] | Club Vice Chair | ✓ |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | ✓ |
| Dave Powner [DP] | Ordinary Member | ✓ |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Ladies Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | ✓ |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Paul Thompson [PT] | Gents Cross-country Team Captain | ✓ |
| Stacey Marston [SM] | Social | ✓ |
| Stuart Pearson [SP] | Men’s Road Relays Team Manager | 🗶 |
| Suz West [SW] | Ladies Cross-country Team Captain | ✓ |
| Taz Yousaf [TY] | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
|  | Events Coordinator |  |

# Apologies Received

# Agenda

1. Review of previous minutes & action points
2. Awards / nominations
3. AGM (LG)
4. Membership renewal 1st Jan (EH)
5. AOB

# Actions

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| --- | --- | --- |
| **Action** | **Owner** | **Review** |
| Purchase of BvH Banner | Steve Doswell | 8/2/16 |
| Review online club membership payment system | Andrew Wheeler | 8/2/16 |
| Google Docs Access | Andy Hoole | 8/2/16 |
| Organise Pacing Group evening  | Katie Thomas / Steve Doswell | 8/2/16 |
| Organise team for BUPA London 10K | Oliver Kirkland | 8/2/16 |
| Confirm awards nominees | Oliver Kirkland | 8/2/16 |
| Set up Survey Monkey for club members vots | Steve Doswell | 8/2/16 |
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# Minutes (Key Points)

## Review of action points from last meeting

* Purchase of Promotional Banner at Rowheath – SD in hand
* Review online club membership payment system – see below
* Book Coach for Nationals – done 10 people booked
* Google docs access – see below
* Organise pacing group evening – see below
* Bham club challenge places – 5 10k places are available and will be used in a draw at the awards evening, Bham Great run places will be offered to the club members who’s placing generated the entries
* Nominations criteria and nominees – see agenda item below
* Update Teal Targets – updated by OK
* Set Teal Targets for 2016- see agenda item below
* Organise Team for BUPA London 10k OK to organise men's team, organiser of ladies team TBC
* EA Brighton marathon places – one place taken Rachel Partridge – EH to advise EA

# Online Club Membership Payments

* EA are offering a new payment mechanism were members can pay their annual club fees via EA website, EA take their fee and pass the balance to BVH
* BVH can set the amount of the fee to be paid
* AW confirmed more information relating to this is on route, it is relatively easy to set up
* 20% can be saved on Pay Pal fees

# Google Docs Access

* Item was discussed previously, the club would like to create a knowledge bank of information such as details relating to the organisation of events
* AH to be requested to move this forward and create the google doc and allow access to committee members as necessary
* AH to be requested to give demo / how to use run guide to committee
* AH has created access and set this up / details to be given to committee at next meeting

# Pacers / Pacing

* Organise pacing group evening at a Monday session
* SD & KT to organise
* Volunteers to pace groups needed, need pacers who are familiar with routes
* Suggestion having more ‘formal’ agreed pacing groups starting in a set routine on Monday evenings

# Teal Targets Update

* Teal target events have been agreed for each month from March 2015 – February 2017
* Details will be placed on club website and FB

# Awards / Nominations

* Nominations for the various annual club awards were discussed and agreed by the committee.
* A Survey Monkey facility will be set up to enable club members to vote for Coach of the year and club person of the year.

# AGM

* Notice of AGM to be mailed to all members by end of February.
* Details of committee vacancies / nominations need to be confirmed.

# Beginners Course

* The beginners course will be held in 2016
* A new team, Suz West and Katie Thomas, will organise the beginner’s course this year.
* The committee wishes to thank the previous organisers of the course, Steve Atkinson and Sue Ward, for the both original concept and for developing the course into the well organised, well regarded and well attended event that it has become, through which many new people have been introduced to running and have become members of the club.

# AOB

* Member of the month – agreed for January
* Kit night next Monday – Monday 18th January
* Date of next meeting Monday 8th February