Bournville Harriers

Committee Meeting Minutes

10th August 2015

Meeting Chaired by: Oliver Kirkland

# Attendance

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Attended** |
| Oliver Kirkland [OK] | Club Chair | ✓ |
| Steve Doswell[SD] | Club Vice Chair | 🗶 |
| Andy Hoole [AH] | Communications | ✓ |
| Andy Wheeler [AW] | Treasurer | 🗶 |
| Dave Powner [DP] | Ordinary Member | 🗶 |
| Emily Holden [EH] | Membership | ✓ |
| Jude Glynn [JG] | Ladies Road Relays Team Manager | ✓ |
| Katie Thomas [KT] | Newcomers Coordinator | ✓ |
| Laura Gale [LG] | Club Kit | ✓ |
| Linda Goulding [LG2] | Club Secretary | ✓ |
| Paul Thompson [PT] | Gents Cross-country Team Captain | ✓ |
| Stacey Marston [SM] | Social | ✓ |
| Stuart Pearson [SP] | Men’s Road Relays Team Manager | 🗶 |
| Suz West [SW] | Ladies Cross-country Team Captain | ✓ |
| Taz Yousaf [TY] | Ordinary Member | ✓ |
| Tony Hall [TH] | Coaching Coordinator | ✓ |
|  | Events Coordinator |  |

# Apologies Received

Steve Doswell

Dave Powner

Andy Wheeler

# Agenda

1. Review of previous minutes & action points
2. Coaching - update
3. Track session - overview
4. Road relays
5. Christmas Party
6. AOB

# Actions

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| --- | --- | --- |
| **Action** | **Owner** | **Review** |
| Compile plan of support required for 5/12/15 cross country league race | Oliver Kirkland/Paul Thompson | 14/9/15 |
| Membership subscriptions – Send Email to list of unpaid subscriptions | Emily Holden | 14/9/15 |
| Promotional banner at Rowheath | Steve Doswell / Andy Wheeler | 14/9/15 |
| Update flyer and leave at Parkrun | Oliver Kirkland / Steve Doswell | 14/9/15 |
| Arrange a meeting of coaching team & NS | Tony Hall | 14/9/15 |
| Arrange access for JG to members details | Emily Holden | 14/9/15 |
| Confirm ticket price for Christmas party | Stacey Marston / Lin Goulding | 14/9/15 |
| Contact SAG to progress BVH Leafy 10k | Lin Goulding | 14/9/15 |
| Payment of Server fee | Andy Hoole / Andy Wheeler | 14/9/15 |
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# Minutes (Key Points)

## Review of action points from last meeting

* Plan of support required for cross country league race – Outstanding Action – OK & PT to discuss and action.
* Compile list of outstanding membership subscriptions – list of memberships not renewed has been compiled, there are approx. 40 -50 outstanding EH to send e-mail to remind of benefits of club membership and request payment or establish why people may have left the club – outstanding action.
* Promotional Banner at Rowheath – Rowheath have confirmed the club can display a banner, need to look into design, cost, and supplier – outstanding action.
* Updated flyer - outstanding action
* Leafy 10K – see minutes
* Set up track session at Abbey Stadium – see minutes
* Create Wish list – ongoing action
* Christmas party – see minutes
* Promote details of member of the month on website - done and up to date

# Coaching

* TH is gathering details of the current coaching team regarding levels of qualifications and experience - ongoing
* SW & TH are both intending to completing the CIRF course, to become level 2 coaches
* DP may be interested in the future after gaining more experience
* The club has agreed to be supportive of this and provide funding for the fees
* Sue Ward has indicated her intention to step back from the coaching team at the end of the of September after many years dedication to coaching at the club
* Discussions have been had with Nicola Sykes with a view to Nicola becoming involved with the coaching at the club
* NS involvement would have a positive impact for the club
* NS may be willing to work both with the coaching team and individual members
* OK & TH to continue discussions with NS
* TH to arrange a meeting of the coaching team in the coming weeks with the input of NS to discuss coaching programmes

# Track session

* 14 club members attended the track session at Abbey Stadium which was a pyramid session
* Feedback from the session is very positive – good surface, floodlit, easy access, excellent coaches and training
* No objections to the £3 fee
* Next session 27th August
* Session at club will still go ahead as usual on the same night

# Road Relays

* JG enquired whether the club is happy for the teams to be entered and fess to be paid – confirmed as so
* Is there a list of available of names and details of members including emails – EH to arrange access to the list of members.

# Christmas Party

* Rowheath unavailable in December
* Cadbury Club booked for Friday 11th December, SM to pay deposit and reclaim, a resident DJ is available
* Food options etc. to be agreed later in the year
* SM enquired at what the ticket price to members will be set LG to establish with AW extent to which the ticket price has been subsidised by the club in the past

# Leafy 10K

• SD well underway with the actions needed to organise the race

* Race profile created but event not licensed as yet or promoted on run Britain website
* Local authority and SAG approval needed to licence the event
* LG to contact SAG to see if any progress can be made whilst SD on holiday

# AOB

* Member of the month agreed (Also agreed for the following month)
* LG on holiday next meeting – AH to take minutes
* LG commented on number of emails from charities or race organisers promoting other events, OK confirmed not the policy of the club to promote other individual events on the website
* Ah advised server fee needs to be paid – email details to AW
* LG confirmed kit night a great success, good order take on new personalised hoodies, new T-shirts and headbands sold out, long sleeve reflective top to be available for winter, interest in children’s hoodies LG will look into
* Next Meeting Monday 14th September